

**THE UNIVERSITY OF NORTH CAROLINA AT GREENSBORO
EPA PERSONNEL ACTION FORM**



ID # 2560

Date March 4, 2005

1. Social Security No. 123-45-6789
 2. Name: Smith, John S.
 3. Address: 2861 W. Friendly Avenue
Greensboro, NC 27410

4. Division: 01 Unit: 22
 Dept No.: 292
 Dept. Name: SOCIOLOGY

Country: U.S.A.
 5. Building: 58 Room # 205
 Campus Phone: 334-5241

14. Employee's Salary to be paid from sources as follows:

Posn #	Sources (Budget Subhead)	Amount	FTE
490292	2 - 01292 - 1310	\$ 18,000.00	.75

6. Benefits
 Increase Recommender: 292
 Timekeeper Location: 292
 Check Dist. Code: 292

7. I-9 Certification Needed
 I-9 Certification Date: _____

8. Student

9. Teaching Position

10. AAO Forms Complete

11. Credentials Verified

12. U.S. Citizen Type Visa: _____

Totals-- Amount: **\$ 18,000.00**
 FTE: **0.75**

15. Plus Salary Increase:

13. Comments:

To appoint as 3/4 Lecturer for 05/06 AY. Employee does want benefits.

1

<input checked="" type="checkbox"/> NEW APPOINTMENT	<input type="checkbox"/> REAPPOINTMENT	<input type="checkbox"/> Promotion
CHANGE IN: <input type="checkbox"/> FUNDING	<input type="checkbox"/> RANK	<input type="checkbox"/> SALARY <input type="checkbox"/> TITLE

Effective Date: 08/01/2005

Work End Date: 05/15/06

Number of months worked: 9

Number of installments: 12

Rank Recommended: Lecturer, 75%

This is a Graduate Assistant

EPA Nonfaculty annual leave allowance recommended (if appropriate): _____ days

Replacement for faculty on research assignment/leave: _____

2
3

4

SEPARATION, REMOVAL FROM PAYROLL Effective Date: <u>07/31/2006</u>
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Rank Lecturer

Separation Reason Appointment Completed Other _____

Reason for resignation _____

CHANCELLOR	VICE CHANCELLOR	GRAD. SCHOOL (Student only)	DEAN/DIRECTOR	DEPARTMENT HEAD	BUDGET OFFICE
Approval ..	Approval	Approval	Approval	Approval	Approval
Date	Date	Date	Date	Date	Date