

**THE UNIVERSITY OF NORTH CAROLINA AT GREENSBORO
EPA PERSONNEL ACTION FORM**



ID # 2562 Date March 4, 2005

1. Social Security No. 123-45-6789
 2. Name: Smith, John S.
 3. Address: 2861 W. Friendly Avenue
Greensboro, NC 27410
 Country: U.S.A.

4. Division: 01 Unit: 22
 Dept No.: 292
 Dept. Name: SOCIOLOGY

5. Building: 58 Room # 205
 Campus Phone: 334-5241

14. Employee's Salary to be paid from sources as follows:

6. Benefits
 Increase Recommender: 292
 Timekeeper Location: 292
 Check Dist. Code: 292

| Posn # | Sources (Budget Subhead) | Amount | FTE |
|---------------|--------------------------|---------------------|-----------|
| <u>490292</u> | <u>2 - 01292 - 1310</u> | <u>\$ 24,000.00</u> | <u>1.</u> |

7. I-9 Certification Needed
 I-9 Certification Date: _____

8. Student

9. Teaching Position

10. AAO Forms Complete

11. Credentials Verified

12. U.S. Citizen Type Visa: _____

Totals-- Amount: **\$ 24,000.00**
 FTE: **1.00**

15. Plus Salary Increase:

13. Comments:

To appoint as Full-time Lecturer for 05/06 AY. Employee does want benefits. AA-2 approved 5/12/05.

1 NEW APPOINTMENT REAPPOINTMENT Promotion
 CHANGE IN: FUNDING RANK SALARY TITLE

Effective Date: 08/01/2005 Work End Date: 05/15/06
 Number of months worked: 9 Number of installments: 12
 Rank Recommended: Full-time Lecturer (100%)
 This is a Graduate Assistant
 EPA Nonfaculty annual leave allowance recommended (if appropriate) _____ days
 Replacement for faculty on research assignment/leave: _____

2
3

4 SEPARATION, REMOVAL FROM PAYROLL Effective Date: 07/31/2006

Rank Lecturer
 Separation Reason Appointment Completed Other _____
 Reason for resignation _____

| CHANCELLOR | VICE CHANCELLOR | GRAD. SCHOOL (Student only) | DEAN/DIRECTOR | DEPARTMENT HEAD | BUDGET OFFICE |
|------------|-----------------|-----------------------------|---------------|-----------------|----------------|
| Approval | Approval | Approval | Approval | Approval | Approval |
| Date | Date | Date | Date | Date | Date |