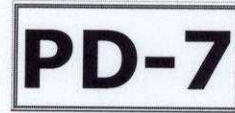


**THE UNIVERSITY OF NORTH CAROLINA AT GREENSBORO  
EPA PERSONNEL ACTION FORM**



*Example*

ID # **4784** Date **February 4, 2010**

UNCG ID  
Name **Mr. Smith, John C.**  
Address **123 Maple St.**

**Greensboro, NC 27410**

Country **U.S.A.**  
Building **63** Room # **219**  
Campus Phone **334-1234**

Benefits  Student  
 AAO Forms Complete  
Citizenship **C** Type Visa  
Employee E-Class **FS**  
Home Org **12215** Dist Org **12215**  
First Work Date **01/10/2011**

- Graduate Assistant
- Retiree temp
- Worked at UNCG in past 12 Months
- Credit History Check
- Driving History Check
- Credentials Verified
- Teaching Position
- Date AAO Forms Approved
- Visa Expiration Date
- Part or Full Time Status **PT**
- Dept. of Academic Rank **PSY**
- Last Work Date **05/15/2011**

Comments  
**To appoint as 1/4 lecturer for the Spring 2011 Semester.**

New Job Action

Posn # **490288** Suffix **00** FTE **.25**

Index	Fund	Orgn.	Account	Program	Annual Salary	Percent
110056	110056	12215	101030	101	\$ 3,500.00	100.00
<b>TOTALS</b>					<b>\$3,500.00</b>	<b>100.00</b>

Plus Salary Increase

NEW APPOINTMENT  PROMOTION  CHANGE IN RANK

Effective Date **1/1/2011** Personnel Date **1/10/2011**  
Factors and Pays **05** Timesheet Org **12215**

Title **Lecturer**

EPA Nonfaculty annual leave allowance recommended (if appropriate) days

Replacement for faculty on research assignment/leave

Job/Employee Termination

Last Paid Date **5/31/2011** -  Terminate Employee - Termination Reason

Rank **Lecturer**

Job Change Reason **APTN**

Reason for resignation

DIVISION LEVEL	UNIT LEVEL	DEPARTMENT LEVEL	GRAD. SCHOOL (Student only)	BUDGET OFFICE
Approval .....	Approval .....	Approval .....	Approval .....	Approval .....
Date .....	Date .....	Date .....	Date .....	Date .....