



THE UNIVERSITY *of* NORTH CAROLINA  
**GREENSBORO**  
Alumni Association

## **Alumni Distinguished Service Award Nomination Packet**

**UNCG Alumni Association  
PO Box 26170  
Greensboro, NC 27402-6170  
(336) 334-5696  
alumni@uncg.edu  
[www.uncg.edu/ala](http://www.uncg.edu/ala)**

## Award Criteria

1. The Alumni Distinguished Service Award is presented to alumni of The University of North Carolina at Greensboro. Nominees must have received a degree (undergraduate or graduate) from UNCG.
2. The Award honors alumni who have made significant contributions in the spirit of the university's motto of service.
3. The award recognizes distinctive service rendered on the national, state, and/or local levels. It honors outstanding achievement and service to the recipient's profession and/or community/society/university. It recognizes alumni who exemplify creative and continuous personal growth and a willingness to embrace our changing world.
4. Current members of the Alumni Association Board of Directors, the Alumni Awards Committee and current employees of UNCG may not be considered for the award.

## Nomination Process

1. Complete the two-page nomination form.
2. In no more than 2 pages, please detail in a Nominator's Statement the nominee's qualifications for this award, based on the expanded criteria listed below.
3. On the nomination form, you may list additional names of individuals who will be submitting letters of support for the nomination. Each letter should be no more than 2 pages in length and should address different areas of the expanded criteria listed below. Supporting letters may be included in this packet or arrive under separate cover. You may submit no more than 5 supporting letters.
4. You may also submit newspaper articles, clippings, photographs and additional materials as part of the nomination packet. Please do not send originals as these **materials will not be returned**.
5. Nominations may be made by anyone except the nominee and must be submitted on forms provided by the UNCG Alumni Office.
6. The **deadline for nominations is January 5**.
7. The selection of the recipient is made by the Alumni Awards Committee and approved by the Alumni Association Board of Directors. A maximum of two awards is presented annually.
8. The Award recipient and nominators will be notified by February and will be recognized at the Chancellor Recognition Ceremony held in April.
9. The record of a nominee shall be maintained in a carry-over file and considered for five years, after which a person must be re-nominated to be considered.
10. All forms and materials should be sent by January 5 to the Alumni Awards Committee, UNCG Alumni Office, PO Box 26170, Greensboro, NC 27402-6170.

## Expanded Award Criteria

This listing provides further detail about the criteria used by the Alumni Association Awards Committee in making their selection for the Alumni Distinguished Service Award. It should be used as a guide for explaining a nominee's qualifications for the Award.

1. **Field(s) of Distinctive Service:** the type and length of service provided by the nominee on the local, state, or national level
2. **Personal Growth and Development:** the nominee's exhibited commitment to continuous learning and personal growth and a willingness to embrace our changing world
3. **Professional Contribution(s):** the contributions made to the nominee's profession, which are exemplary and are above and beyond normal professional contributions
4. **Service to UNCG:** service rendered to the university community through contributions on university boards or committees, through efforts to support university initiatives and continued interest and involvement in the university as a graduate

**Nomination deadline is January 5**



## Nominee Information

Name \_\_\_\_\_

Home Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

UNCG Class Year(s) Degrees \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Occupation \_\_\_\_\_

Business Address (if available) \_\_\_\_\_

City, State, Zip \_\_\_\_\_

## Nominator Information

Name \_\_\_\_\_

Class Year (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_ Email \_\_\_\_\_

How are you acquainted with the nominee? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Nominator

\_\_\_\_\_  
Date of Nomination

**Additional Letters of Support will be provided by:**

Name \_\_\_\_\_ Class Year (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Capacity in which the supporter has known the nominee: \_\_\_\_\_

Name \_\_\_\_\_ Class Year (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Capacity in which the supporter has known the nominee: \_\_\_\_\_

Name \_\_\_\_\_ Class Year (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Capacity in which the supporter has known the nominee: \_\_\_\_\_

Name \_\_\_\_\_ Class Year (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Capacity in which the supporter has known the nominee: \_\_\_\_\_

Name \_\_\_\_\_ Class Year (if applicable) \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Capacity in which the supporter has known the nominee: \_\_\_\_\_