



ENT 450

Entrepreneurship Majors/Minors ENT 450 Internship Information

- Who:** At least Junior standing ENT majors or minors. Prerequisite: BUS/ENT 336
- What:** ENT 450 Directed Business Practice (aka Internship) requirement (3 credits) - in partnership with TriadInternNet.com and Greensboro Partnership
- When:** Spring 2012 (320 minimum hours on site for credit)
- Where:** Greensboro businesses with local Entrepreneurs
- Why:** This program is one of the ways to fulfill your ENT 450 requirement. We want to establish mutually beneficial relationships with local Entrepreneurs while providing you an opportunity to interact with and learn from professionals in the local community. You are always encouraged to seek out your own opportunities utilizing Career Services and your personal network.
- How:** This program does not guarantee an internship. You will be given the opportunity to interview for one and, if deemed a good fit by that business, be offered an internship. You will also need to contact Terry Mullins, faculty advisor for this course, with details of your internship in order to receive credit. He can be reached at 334-4537, 347 Bryan or twmullin@uncg.edu.
- Perk:** By participating in this program, your resume is sent to local businesses that have agreed to review and consider UNCG Entrepreneurship majors and minors as their next intern. They are already familiar with our objectives for ENT 450 and it will be approved by the faculty advisor for credit.
- Perk:** There is a scholarship available from the Bryan School for students who participate and successfully complete this program for ENT 450 credit.
- What now:**
1. Get your resume approved and posted on SpartanCareers. To be approved, meet with Linda Pollock, Bryan Career Counselor BEFORE advising begins. To schedule an appointment, call 334-9815.
 2. Plan your course schedule for next semester with ENT 450 in mind. There isn't a class time for this credit. You will need to secure an internship site and then be approved by the faculty coordinator to register for the credit, but plan ahead.
 3. Look for an email from Linda about an interest survey to share what kind of internship you'd like to do.



UNCG Bryan Career Services & Internship Programs Office
Bryan School, Suite 301, P. O. Box 26170
Greensboro, NC 27402-6170
Main Office Phone: 336-334-9815/Fax: 336-334-5580
www.uncg.edu/bae/career



SPRING 2012 TIMELINE and TO-DO LIST

- Deadline
- NOV. 30, 2011 → 1. **Spring 2012 Timeline:**
Fill out survey of career interests. Data from the interest survey will be provided to TriadInternNet, and they will assist with identifying companies where students can intern for Spring 2012.
 Survey link: <https://baeservices.uncg.edu/surveys/career.php?id=784>
- DEC. 5, 2011 → 2. *Get resume approved for SpartanCareers* by meeting with a Career Counselor. First, review sample resumes and resume information on the UNCG Career Services web site prior to meeting. <http://csc.dept.uncg.edu/students/resume/>. Then schedule a meeting to review and approve your resume with a Career Counselor. To schedule an appointment with a Bryan Career Counselor, call 334-9815. To schedule an appointment with a Career Counselor in University Career Services, call 334-5454. Students can also stop by during Drop-In Hours for resume assistance and approval. Drop-In Hours for University Career Services, #1 EUC: 2:00-4:00pm, Monday-Friday. Drop-In Hours in Bryan are Mondays and Tuesdays 12:00-2:00pm in 301 Bryan.
- THROUGHOUT
DECEMBER → 3. Resumes saved in the ENT 450 Resume Book will be viewed by employers interested in participating in the UNCG Entrepreneur Internship Program. These employers will contact the students they are interested in interviewing. Please be ready to receive phone calls and return calls from Employers. It is unprofessional to simply ignore the call.
- AS YOU GET
CALLS → 4. *Prepare for interviews:* In most cases, students will need to interview with companies before being selected for an internship. Please be sure you are prepared for your interview(s). If you need help preparing for your interview, please set up a time to meet with a Career Counselor. For interviewing tips, you can also visit these web sites:
<http://www.uncg.edu/bae/gcs/postings/interviewing.html>
<http://csc.dept.uncg.edu/students/interviewskills/>
- AS SOON AS
INTERNSHIP IS
SECURED → 5. To enroll in ENT 450, Terry Mullins, the instructor for ENT 450, must approve your internship. Terry Mullin's info: Office: 347 Bryan Building // Phone: (336) 334-4537 // Email: TWMULLIN@uncg.edu
- BY Add/Drop
DATE—JAN 13 → 2. *Notify Linda Pollock* you've accepted an internship and complete the Student Internship Agreement Form, and submit it to Linda Pollock in 301 Bryan. The form will be sent to you once you have accepted an internship offer.
- 3. *Begin Internship.*
- 4. *Receive scholarship.* You will receive a scholarship after you've worked approximately half your hours. Do not rely on this scholarship as part of your financial aid package.