

## Action Verbs

Achieved	Developed	Invested	Reorganized
Administered	Differentiated	Investigated	Reported
Advised	Directed	Launched	Represented
Anticipated	Discovered	Led	Researched
Analyzed	Distributed	Leveraged	Resolved
Anticipated	Diversified	Maintained	Restructured
Arranged	Documented	Managed	Restrained
Assembled	Drafted	Mapped	Revamped
Assessed	Drove	Maximized	Reviewed
Assisted	Earned	Mentored	Revitalized
Augmented	Edited	Minimized	Saved
Authorized	Educated	Mitigated	Secured
Balanced	Effective	Moderated	Segmented
Budgeted	Eliminated	Monitored	Selected
Built	Enabled	Motivated	Shaped
Captured	Engineered	Negotiated	Shared
Chaired	Enhanced	Obtained	Sold
Championed	Ensured	Opened	Solved
Coached	Established	Optimized	Sourced
Collaborated	Evaluated	Orchestrated	Spearheaded
Committed	Evangelized	Organized	Started
Communicated	Exceeded	Originated	Streamlined
Completed	Executed	Participated	Strengthened
Conceived	Expanded	Partnered	Strives
Conducted	Extensive	Performed	Structured
Configured	Facilitated	Persuaded	Supervised
Consolidated	Financed	Planned	Supported
Consulted	Formulated	Positioned	Tackled
Contributed	Founded	Prepared	Tailored
Controlled	Funded	Presented	Targeted
Convinced	Generated	Prioritized	Tested
Coordinated	Grew	Produced	Thrived
Counseled	Guided	Promoted	Tracked
Crafted	Hired	Proposed	Trained
Created	Identified	Proven	Transitioned
Cross-functional	Implemented	Provided	Upgraded
Cultivated	Improved	Recommended	Validated
Defined	Increased	Recruited	Valued
Delivered	Initiated	Redefined	Volunteered
Demonstrated	Installed	Reduced	Won
Deployed	Integrated	Refined	Worked
Designed	Interacted	Renegotiated	Wrote