

# Foreign Language Proficiency Exam FAQ's

## **What is considered an intermediate-level proficiency in a language?**

UNCG considers proficiency to be the ability to read a newspaper or magazine without a dictionary and understand approximately 80% of what is read and approximately 60% of the spoken word.

## **Will I get any course credit or credit hours by passing my proficiency exam?**

No. The exam only waives your foreign language requirement, marking it as fulfilled. You will not receive any credit hours or course credit.

## **Will someone contact me about the results of my exam?**

Yes. Someone from CASA will contact you to let you know the results of the exam as soon as we hear back from the instructor who administered the exam!

## **How long will it take to show up on my degree evaluation?**

It can take up to a week for your degree evaluation to be updated after we get your results! Our office will notify to tell you whether you passed the exam and to let you know that we have sent the results to the registrar's office.

## **Do I need to bring anything with me to the exam?**

Yes. You need to bring a picture ID, and if you are taking your exam over the phone, your cell phone. You will need to use your phone for the exam.

## **What if I don't want to use the contact from CASA's list or what if the list does not have a contact for my native language?**

If we do not have a contact for the language you want to be assessed for, we will spend a reasonable amount of time in trying to find a contact. If we have significant difficulty finding a contact, the student then becomes responsible for finding a contact that meets the above criteria.

You do not have to use our contact and if you want to find someone else to assess your proficiency, you may do so. They **must** meet all of the following criteria:

- \*Fluent in the language to be assessed
- \*Works for a regionally accredited University and has a university email address
- \*Must not be related to you and/or be a personal friend of yours

If we have a contact for the language, you are responsible for finding someone who meets the criteria above. We will not search for another person for you.

**Will it cost me anything to take the proficiency exam?**

It depends! That is up to the discretion of the instructor giving the exam. Some instructors charge a fee and some do not. We do not have a list of who charges and who does not! However, if there is a fee for the exam, the student is responsible for the fee. Fees are typically around \$100. It is also up to the student and instructor to make payment arrangements.

**Do I have to have an appointment to take my exam?**

Yes! You must make an appointment with CASA to take the exam at least 3 business days in advance of the date you want to take the exam. In addition, you must make arrangements with the instructor giving the exam. As a courtesy, you should work with the instructor's schedule and give them plenty of notice before you want to take the exam. For example, if the instructor is going to give you an oral proficiency exam over the phone, you must make an appointment with CASA and the instructor giving the exam so that you can be in CASA while you take the exam over the phone. Please keep in mind that CASA is open from 8am-5pm, Monday-Friday, so your appointment must be during a time that CASA is open.

**What if I change my major to a major that is not within CASA? Will my exam results still exempt me from any foreign language requirements for my new major?**

No. Each school within UNCG (Bryan School of Business and Economics, School of Human Health and Performance, School of Education, School of Human Environmental Sciences, School of Music, Theatre and Dance, School of Nursing and the College of Arts and Sciences) has different foreign language requirements, and may require a different procedure for showing proficiency in another language. It is the student's responsibility to find out what these requirements and procedures are. Please keep in mind that not all schools/majors have a foreign language requirement.

**Do the results of my proficiency exam transfer to other institutions?**

No. You must contact the school you are transferring to in order to find out what requirements they may have about foreign language courses/proficiency/etc.