

Counseling Internship Prospectus

University of North Carolina at Greensboro
Department of Counseling and Educational Development

To the Intern: Please complete this form for **each** semester you are at your internship, even if you are staying at the same site. This form must be completed in collaboration with your site supervisor.

Student/Intern Name _____ Phone _____

Address (street/city/state/zip) _____

Email _____

Please check the box of the CED internship you are currently registered in:

680A 680B 680C 680D 780A 780B
 781B 781C 781D

Current semester and year enrolled in Internship: _____

Beginning date of Internship: _____ Ending date: _____

****PLEASE NOTE THAT PROSPECTUS SHOULD ONLY BE COMPLETED BY A SEMESTER BASIS. REGARDLESS IF YOU REMAIN AT THE SAME SITE FOR MORE THAN 1 SEMESTER.**

Approximate hours per week you will spend onsite at internship site: _____

Field Experience Site Name: _____

Address: _____

Site Supervisor: _____ Job Title: _____

Address: _____ Phone: _____

Highest Degree: _____ Field of Degree: _____

Current License(s)/Certifications Held: _____

Approximate weekly time devoted to individual supervision at site: _____

Internship Experience

Concisely outline the proposed field experience. The prospectus should make clear the chief responsibilities of the student and the approximate allocation of time. You may take advantage, however, of new opportunities when they arise, after consulting with your University supervisor. Specifically, please list the various duties you will perform at the internship site. Indicate the approximate time you and your site supervisor expect that you will devote to each activity (e.g., individual counseling, group counseling, team meetings, case management, crisis counseling, classroom guidance, career planning, outreach, etc.). Please note that an internship student should engage in all the possible activities appropriate for their training level that a full-time staff member of the agency performs in order to gain the maximum professional experience possible.

Signatures:

Student Signature

Date

Site Supervisor Signature (for interns)

Date

University Supervisor

Date