

November 21, 2008

OuterEdgePerformance.com

Dear Sir or Madam,

I'm writing to introduce you to Outer Edge Performance (OEP) and to provide you with information regarding unique **internship opportunities** available to your students. Based in Colorado, OEP is a national leader in the art of building teams, leadership development and performance enhancement. We offer custom adventure, experiential and team building experiences for individuals, groups and teams of all kinds. Our story began with the convergence of people, philosophies, practices and purpose with the result being the most leading **EDGE** performance and leadership programming across the country. The shared vision and diversity of experience among the OEP staff are what make it possible to continually raise the bar in our ongoing pursuit of excellence.

OEP provides a fast paced and supportive work environment that is both fun and challenging. The 2009 spring, summer and fall seasons promise to be filled with many experiences, exposing interns to a learning environment focusing on outdoor experiential and adventure programming. By offering a wide range of program and work opportunities, we can ensure that all student learners will have a comprehensive well-rounded experience. Interns are offered first-rate training, exposure to a variety of populations and programs, national travel, distinctive Colorado adventures, and working alongside some of the most well respected and talented people in the industry.

Simply stated, our mission at OEP is *realizing potential*. OEP program processes create and provide outdoor experiences that help our participants reach out and touch many intangibles that people so often talk about, but cannot truly grasp: concepts such as trust, support, interdependence, increased esteem and confidence. These concepts are not only important for our clients, but also for our interns. The OEP internship experience is qualitatively different from typical outdoor recreation programs, camps, and teambuilding companies. Interns will learn about conducting client needs assessment and participate in the thoughtful process of creating and implementing customized programming. We don't take concepts like choice, trust, communication, integrity or professionalism at face value. We challenge ourselves everyday to reach a greater understanding of these and how they play out in different relationships and environments.

PO Box 140014

Edgewater, Colorado 80214

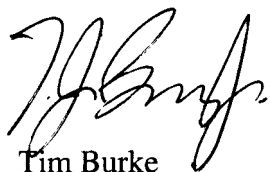
[office] 303 458 1909

[fax] 303 458 1941

OEP internships are rich, dynamic experiences that change focus depending on the season and the student's needs. The winter/spring internship will consist of more administrative opportunities and planning for the upcoming season. Interns will participate in research, planning, program design, marketing, logistics, formal trainings and our weekly professional learning forum. Summer internships are fast paced. After completing 2 weeks of comprehensive training, programs are in full swing through August. Learning for summer interns is largely in the realm of program execution including important technical and soft processing skills, group supervision, risk management, time management, communication, and self-evaluation. Summer activities include challenge courses, rock climbing, mountain biking, whitewater rafting, orienteering, peak ascents, adaptive recreation, and more. Fall internships are a great mix of administrative opportunities, programs that focus on outdoor/environmental field science education, character development and group cohesion through adventure activities. While our seasons inherently offer specific learning opportunities, we are able to adapt internship focus as necessary.

Outer Edge Performance is a learning organization providing an optimal environment for personal and professional growth. We are looking forward to connecting with your institution and hope you will consider recommending OEP to your students as they are exploring internship opportunities. Enclosed you'll find information about OEP and our internships for your review. Please feel free to contact us at 303-458-1909 with any questions you may have. We look forward to hearing from you.

Warm Regards,



Tim Burke
Partner, Executive Director
Outer Edge Performance, LLC
timburke.oep@comcast.net

PO Box 140014

Edgewater, Colorado 80214

[office] 303 458 1909

[fax] 303 458 1941



For Official Use Only: Date Received: _____ Date of Contact: _____

**Outer Edge Performance
Internship Application**

Summer (May – Aug) Fall (Sept – Dec) Spring (Jan – April)

Personal Information

Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Permanent Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell: _____

E-Mail Address (please print clearly): _____

Emergency Contact Information

Name: _____ Relation: _____

Home Phone: _____ Cell: _____

E-Mail Address (please print clearly): _____

Academic Information

University or College: _____

Address: _____

Major: _____ Minor: _____

Academic Advisor: _____ Phone: _____

E-Mail Address (please print clearly): _____

Graduate Program: _____

Cumulative GPA: _____ Major GPA: _____ Graduation Date: _____

Pertinent and Applicable Coursework related to Internship applying for:

Leadership, Community Service, Athletics, Performing Arts, Awards and Recognition

(Please provide a brief description of your participation, role, awards and recognition in these and any other activities you feel are important to your achievements)

Leadership Activity #1: _____

Leadership Activity #2: _____

Leadership Activity #3: _____

Community Service Activity #1: _____

Community Service Activity #2: _____

Community Service Activity #3: _____

Athletics #1: _____

Athletics #2: _____

Performing Arts #1: _____

Performing Arts #2: _____

Awards & Recognition: _____

Please answer the following three essay questions. This should be done on a separate sheet of paper, and be included in the completed application packet. Do NOT exceed 500 words per essay question. Answers must be typed.

1. What qualifications do you possess that make you a good candidate for this internship?
2. Why do you want to do an internship of this nature and how will it fit into your primary career interest / goals?
2. Please tell us about yourself.

Volunteer History

Please provide the names of any volunteer positions, your title, duties, and length of volunteer commitment.

1. _____

2. _____

3. _____

Other: On a separate sheet of paper please provide any additional information you would like us to consider when making intern selections:

- Full Applications Must Include:** Completed application Resume Official transcripts
 2 Letters of recommendation from professors in course of study
 Specific internship requirements from your institution

All Application Packets Should Be Mailed To: Outer Edge Performance
Internship Application
P.O. Box 140014
Edgewater, CO 80214
ATTN: Tim Burke

How to Apply

Submit:

- Resume
- Completed Application
- Two letters of recommendation from professors in your course of study
- Specific requirements for your Internship (hrs, focus, etc.)
- Official Transcripts (from all institutions you have received credit from)
- Deadlines: Spring 2009 – November 30, 2008
Summer 2009 – February 1, 2009
Fall 2009 - June 1, 2009

Send to:

Outer Edge Performance, LLC

Internship Application

PO Box 140014

Edgewater, CO 80214

Attn: Mary Marcantonio

303.458.1909

inquiries@outeredgeperformance.com
