

## The Adventure Program of Raleigh Parks and Recreation Summer Job Opportunity

### Camp Director and Assistant Director (Adventures at Umstead)

The Adventure Program of Raleigh Parks and Recreation Department will be accepting applications for its summer Adventure Camp beginning January 1, 2010. Interviews are on a first-come, first-served basis. Applications will be accepted until all positions are filled. The position can be an internship for school as well.

**Location & Overview:** Umstead State Park will be the primary site, with local field trips and a few overnight trips throughout the state. This unique outdoor program operates with 6 one-week sessions beginning in mid June and ending in early August. There are 12 campers per session ages 12-14. Camp session schedule is as follows:

- Sessions I & III: Mountain Biking
- Sessions II & V: Kayaking
- Sessions IV & VI: Rock climbing

**Specific responsibilities:** Staff will be responsible for providing camper supervision and facilitating group process while leading and instructing adventure activities including group games and initiatives, canoeing, hiking and swimming. Programs are supported by a program supervisor in activities including service projects, river canoeing and kayaking, rock climbing and single-track mountain biking. Hours are roughly 7:30AM to 5:30PM with 1 overnight trip per session.

Other duties will include addressing medical and behavioral concerns with parents, completing camper paperwork, organizing gear needs, performing logistical support, updating lesson plans, etc. Completion of a camp report will be required at the end of camp by the director.

Three weeks of staff training and planning will precede camp. There may be additional non-paid training opportunities previous to and during the staff training period. Staff should be ready to begin training on May 15, 2010. There will also be additional planning days before session II and a week of clean-up at the end of camp.

**Experience and Qualifications:** Applicants should have personal maturity, strong leadership skills and some experience in working with groups. In addition, they should have a willingness to work with young teens, have interest and experience in the activities listed above. Capability to get or maintain Red Cross Standard First-Aid, CPR, Lifeguard Training, and a City of Raleigh Driver's License also required. (Wilderness First Aid or higher preferred).

**Pre-requisites for Lifeguard Training include:** Swim 550 yards continuously. Starting in the water, swim 20 yards using front crawl stroke, surface dive 7-10 feet, retrieve a 10-pound object, return to the surface, swim 20 yards back to the starting point with the object and exit the water without using a ladder or steps, within 1 minute and 40 seconds. Swim 5 yards submerge and retrieve three dive rings placed 5 yards apart in 4-7 feet of water, resurface and swim 5 yards to the side of the pool. *(Do not underestimate Lifeguard Training Pre-requisites. Start training & preparing as soon as possible.)*

**Pay Rate:** Starting at \$9.00 per hour (Director) and Starting at \$8.50 per hour (Assistant Director.)

**TO APPLY:** Contact Seth Yearout, Adventure Programs Manager,  
at (919) 831- 6855 or send resume to the address listed below.

Raleigh Parks and Recreation Adventure Program  
2401 Wade Ave.  
Raleigh NC 27607



## The Adventure Program of Raleigh Parks and Recreation Summer Job Opportunity

### Camp Director and Assistant Director (Survival Camp)

The Adventure Program of Raleigh Parks and Recreation Department will be accepting applications for its summer Survival Camp beginning January 1, 2010. Interviews are on a first-come, first-served basis. Applications will be accepted until positions are filled. The position can be an internship for school as well.

**Location & Overview:** The primary work location will be Durant Nature Park, with local field trips throughout the summer. This unique outdoor program operates with 3 two-week sessions beginning in early June and ending in mid-August. There are 12 campers per session ages 10-12 and all sessions will cover certain survival elements such as proper mental attitude, wilderness first aid, lost-proofing, and making personal survival kits. In addition to these common elements, each session will have an overnight trip where campers practice their skills.

Session I: Survival Skills (Woodland, Desert & Marine)  
Session II: Survival Skills (Woodland, Desert & Marine)  
Session III: Survival Skills (Woodland, Desert & Marine)

**Specific responsibilities:** Staff will be responsible for providing camper supervision and facilitating group process while leading and instructing survival activities and adventure activities including group games and initiatives, canoeing, and swimming. Camp operates with one director and one assistant director and is supported by additional Adventure staff in some survival activities. Hours at base camp are roughly 7:30AM – 5:30PM with field trips to local and state parks and one overnight per session.

Other duties will include addressing medical and behavioral concerns with parents, completing camper paperwork, organizing gear needs, performing logistical support, updating lesson plans, etc. Completion of a camp report will be required at the end of camp by the director.

Three weeks of staff training and planning (including formal wilderness survival instruction) will precede camp and there may be additional non-paid training opportunities previous to and during the staff training period. Staff must be able to begin training on May 15, 2010. There will also be additional planning days before Session II and a week of clean-up at the end of camp.

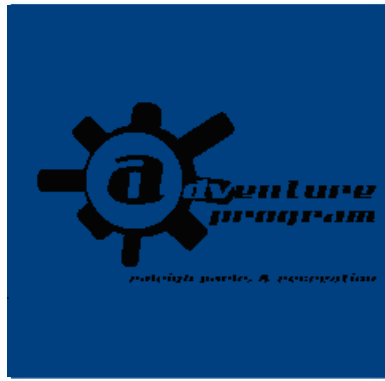
**Experience and Qualifications:** Applicants should have personal maturity, strong leadership skills and some experience in working with groups. In addition, they should have a willingness to work with young teens, and have interest and experience in the activities listed above. Capability to get or maintain Red Cross Standard First-Aid, CPR, Lifeguard Training, and a City of Raleigh Driver's License is also required. (Wilderness First Aid or higher preferred.)

**Pre-requisites for Lifeguard Training include:** Swim 550 yards continuously. Starting in the water, swim 20 yards using front crawl stroke, surface dive 7-10 feet, retrieve a 10-pound object, return to the surface, swim 20 yards back to the starting point with the object and exit the water without using a ladder or steps, within 1 minute and 40 seconds. Swim 5 yards submerge and retrieve three dive rings placed 5 yards apart in 4-7 feet of water, resurface and swim 5 yards to the side of the pool. (*Do not underestimate Lifeguard Training Pre-requisites. Start training & preparing as soon as possible.*)

**Pay Rate:** Starting at \$9.00 per hour (Director) and Starting at \$8.50 per hour (Assistant Director.)

**TO APPLY:** Contact Seth Yearout, Adventure Programs Manager,  
at (919) 831- 6855 or send resume to the address listed below.

Raleigh Parks and Recreation Adventure Program  
2401 Wade Ave.  
Raleigh NC 27607



## The Adventure Program of Raleigh Parks and Recreation Summer Job Opportunity

### Support Staff Analyst

The Adventure Program of Raleigh Parks and Recreation Department will be accepting applications for its Support Staff Analyst position beginning January 1, 2010. Interviews are on a first-come, first-served basis. Applications will be accepted until position is filled. The position can be an internship position if needed.

**Location:** The primary work location will be the Frank E. Evans Building in Raleigh North Carolina.

**Specific responsibilities:** The Support Staff Analyst oversees and assists with all camp logistics. Responsibilities include: providing customer service to parents and campers including fielding phone calls, emails and mailings; using a computer to run Class reports including attendance and program status; managing the receipt of, making copies of, and distribution of camper forms to the field and camp outfitters; and performing initial medical screenings and creating red flag lists. The Support Staff Analyst is also responsible for logistics concerning menu planning, shopping and packaging for overnights and expeditions; working with staff on equipment management including allocation, shuttling, purchasing, labeling and repair; and vehicle management including scheduling and taking vehicles to VFS for emergency repairs/maintenance, and vehicle inspections. In addition, the Support Staff Analyst acts as an additional staff member for Survival Camp on overnight trips and as requested to lower ratios for some activities.

**Experience and Qualifications:** Applicants should have personal maturity, strong leadership skills, experience working with groups, and the ability to manage day-to-day camp operations in an efficient and effective manner. In addition they should have the outdoor skills necessary to able to step in and relieve Camp Directors and Assistant Directors as needed (injury or illness); be able to lead and process group initiatives; and have an interest in or experience with wilderness survival skills. Applicants with summer camp experience and previous work with children are preferred.

**Minimum Certifications:** Applicants must be able to obtain and maintain Wilderness First Aid certification throughout the summer season. (Wilderness First Responder preferred.) Applicants must also be able to acquire and maintain Red Cross Waterfront Lifeguard Training, and a City of Raleigh Driver's License.

**Pre-requisites for Lifeguard Training include:** Swim 550 yards continuously. Starting in the water, swim 20 yards using front crawl stroke, surface dive 7-10 feet, retrieve a 10-pound object, return to the surface, swim 20 yards back to the starting point with the object and exit the water without using a ladder or steps, within 1 minute and 40 seconds. Swim 5 yards submerge and retrieve three dive rings placed 5 yards apart in 4-7 feet of water, resurface and swim 5 yards to the side of the pool. (Do not underestimate Lifeguard Training Pre-requisites. Start training & preparing as soon as possible.)

**Seasonal Position:** Applicants must be ready to begin work in May and work until August 13<sup>th</sup>.

**Pay Rate:** Starting at \$10.50 (Support Staff Analyst.)

**TO APPLY:** Contact Seth Yearout, Adventure Programs Manager,  
at (919) 831- 6855 or send resume to the address listed below.

Raleigh Parks and Recreation Adventure Program  
2401 Wade Ave.  
Raleigh NC 27607