



# INTERNSHIP OPPORTUNITIES

## Town of Fountain Hills

8/26/08

16705 East Avenue of the Fountains - Fountain Hills, Arizona 85268 - (480) 816-5100

### PARKS AND RECREATION INTERNS

- DATES & STIPEND:** Spring 2009 ~ January 20 – April 24, 2009 (14 weeks, \$6,400)
- CLOSING DATES:** Spring 2009 ~ October 15, 2008
- THE OPPORTUNITY:** A challenging position working with a variety of parks and recreation programs. Assists Recreation Coordinators in planning, coordinating and operating recreation programs for a variety of populations. Programs include, but are not inclusive to, the following: pre-school programs, teen programs, sports programs, outdoor programs and special events. Projects will be mutually agreed upon to provide a diversity of experience.
- SUPERVISION:** Reports to the Supervisor of Recreation.
- THE IDEAL CANDIDATE:** Requires minimum completion of junior year in Leisure Studies or Recreation Administration. Previous recreation experience or volunteer experience helpful. Experience with MS Office a plus. Must have valid driver's license for at least two years.
- SELECTION CRITERIA:** Applicants whose experience and training are most closely suited to the needs of the Town will be selected for interviews. Criteria will be based on knowledge, skills and abilities necessary to the position. Resume, cover letter, application and copy of college transcripts (need not be official) are required and should be mailed to:
- Internship Recruitment  
Attn: Parks and Recreation Department  
16705 E. Avenue of the Fountains  
Fountain Hills, AZ 85268
- CONTACT:** Bryan Hughes, Supervisor of Recreation  
Phone: (480) 816-5135  
Fax: (480) 837-3999  
E-mail: [bhughes@fh.az.gov](mailto:bhughes@fh.az.gov)  
Website: [www.fh.az.gov](http://www.fh.az.gov)
- ADDITIONAL INFORMATION:** Fountain Hills is a community of 24,000, located 30 miles northeast of Phoenix, Arizona. It is home of the World's Famous Fountain. The Town is bordered by a 20,000-acre County Park, the Tonto National Forest, and a nearby 1,300-acre lake. Parks and Recreation programs are a high priority in the community.