

## CUI 625 - Academic Advising and Retention

Instructor: Bert A. Goldman

Text: Academic Advising: A comprehensive handbook, Gordon, V.N. (2000). Jossey-Bass. San Francisco.

### TOPICS

1. Introduction, Definitions, and Historical and Philosophical Foundations for Academic Advising
2. Use of Theory in Academic Advising
3. Current Practices in Academic Advising
4. Ethical Considerations and Obligations
5. Legal Issues in Academic Advising
6. Academic Advising and Today's Changing Students
7. Advising Students at Different Educational Levels
8. Advising Multicultural Students: The Reality of Diversity
9. Advising Students with Special Needs
10. Advising Students in Transition
11. Integrating Academic Advising and Career and Life Planning
12. Developing Mission, Goals, and Objectives for the Advising Program
13. Organizational Models for Academic Advising
14. Delivering Academic Advising: Advisor Types
15. One-to-One Advising
16. Advising Students in Groups
17. Technological Resources That Support Advising
18. Technological Delivery Systems
19. Using Assessment Instruments
20. Designing Effective Training for Academic Advisors
21. A Framework for Training Program Content
22. Model Training Programs
23. Assessing the Effectiveness of the Advising Program
24. Assessing Individual Advisor Effectiveness
25. Recognition and Reward for Excellence in Advising
26. Current Issues in Advising Research
27. Meeting the Needs of Tomorrow's Learners and Tomorrow's Workplace
28. Anticipating, Implementing, and Adapting to Changes in Academic Advising
29. NACADA's Core Values
30. Council for the Advancement of Standards (CAS)

### WRITING GUIDE

*Publication Manual of the American Psychological Association, 5th ed.* Washington, DC: American Psychological Association, 2001.

### BOOKS ON RESERVE

Audley, T.J., & Dorlay, C.F. Interviewing methods for enrolling, guiding, and retaining students: For counselors, guidance personnel, financial aid offices, and admission counselors. Charles C. Thomas.

Bers, T. H. (Ed.) (1989). Using student tracking systems effectively. Fairfax, VA. Jossey-Bass.

Brown, G. (1997). Assessing student learning in higher education. London: Routledge.

Browne-Miller, A. (1995). Intelligence policy: Its impact on college admissions and other social policies. NY: Plenum Press.

- Cave, M., et al. (1997). The use of performance indicators in higher education: The challenge of the quality movement. London: Jessica Kingsley.
- Earwacker, J. (1992). Helping and supporting students: Rethinking the issues. Open University Press.
- Freeman, J. (1994). A vision for the college placement center: Systems, paradigms, processes, people. Westport: Praeger.
- Frost, S.H. (1992). Academic advising for student success. ASHE-ERIC Higher Education Report 91-3.
- Gardner, J. N. (Ed.). Your college experience: Strategies for success.
- Gordon, V. N. (2000). Academic advising: A comprehensive handbook. Jossey-Bass.
- Gordon, V. N. (1994). Academic advising: An annotated bibliography. Westport: Greenwood Press.
- Gordon, V. N. (1992). Handbook of academic advising. Westport: Greenwood Press.
- Grites, T.J. Academic advising: Getting us through the eighties--Report 7. ERIC/AAHE.
- Huff, R. P. (1998). Reengineering college student financial aid. Stanford: Hoover Institution Press.
- Jones, D.J. (1990). High-risk students in higher education: Future trends. ASHE-ERIC report, No. 3.
- Long, M., & Fird, C.A. (1988). Black student retention in higher education. Charles C. Thomas.
- McPherson, M.S. (1990). Selective admission and the public interest.
- Moxley, D. (2000). Keeping students in higher education: Successful practices.
- Noel, L. Increasing student retention.
- Parris, R.L. Academic advisement for rural urban freshmen.
- Randall, N. D. (1995). The back-to-school survival guide for women. 2<sup>nd</sup> ed. BC Network of the Cdn. Congress for Learning Opportunities for Women.
- Roche, P. A. (1994). Minority access to higher education: An Analysis of a pipeline approach through neighborhood learning centers: The Minnesota Experiment. Lanham: University Press of America.
- Tinto, V. (1987). Leaving college: Rethinking the causes and cures of student attrition. University of Chicago Press.
- Webb, G. (1994). Making the most of appraisal: Career and professional development planning for lecturers. London: Kogan Page.
- Winston, R.B., et al. Developmental academic advising.

#### JOURNALS

Chronicle of Higher Education  
College Student Journal  
Community College Review  
Journal of College Student Personnel  
Journal of the Freshman Year Experience  
National Association of Student Personnel Administrators Journal  
Personnel and Guidance Journal

#### REQUIREMENTS

1. One annotated article relative to the course content with class presentation for weeks 2 through 15.
2. Class presentation relative to each of two course topics and group discussion of topics.
3. Paper dealing with an issue on which you take a stand based upon your readings.
4. Overview -- Final Examination.
5. Three unexcused absences will result in a grade of "F."