

IMPORTANT CHANGE NOTICE:

Pharos Pay-for-Print Changes Summer 2009

SpartanCash Fill Stations

- **UNCG
SpartanCard
Center- 121 EUC**
- **Jackson Library
(Across from
Access Services
Desk)**

<http://spartancard.uncg.edu/locations.htm>

Combinations of \$1, \$5,
\$10, or \$20 are accepted
at the fill stations.



Beginning Summer 2009, in order to print at locations where there is a UNCG Pharos pay-for-print station you will be required to **ALWAYS** have your UNCG ID card available (the older UNCG FirstCard will continue to work).

Login Procedures to See Print Jobs:

- Log onto the Pay-for-Print Print Release Station using your UNCG username and password
 - Swipe your UNCG SpartanCard **(Please avoid sharing ID cards)**
 - Once logged in you will see your print jobs
 - Once logged in you will see any free Pharos printing allocation & any SpartanCash you may have available
 - The Pharos printing system still pulls from your free allocation first and then goes to your SpartanCash
- http://its.uncg.edu/Labs/Pay_For_Print/

New SpartanCash Features:

- Use Blackboard to monitor and access your account online, from any computer
- Your SpartanCash will now be stored online instead of directly on the chip of the card. If you lose your card you will not lose your money

<http://spartancard.uncg.edu/>