



Introduction

The following activities are accomplished by going to More actions > Manage site > Site appearance.

Resize Image Using Pixlr

1. Open image in Pixlr.
2. In the menu, select Image > Image Size.
3. Type 950 in the Width box and click OK.
4. At this point, you might want to set the percent in the Navigator window (top right) to around 80%.
5. Click the Crop tool on the left.
6. In the Crop Tool task bar (under the menu bar), in the Constraint dropdown box, select Output Size.
7. Put 950 in the Width box and something close to 160 in the Height box.
8. Place your cursor at the top left of the area you wish to select for your header and drag to the bottom right. You will notice that you will not be able to drag it down further than a certain height.
9. If you like the area selected, click Enter. If you want to try again, press Esc on your keyboard and try again.
10. Once you have your selection, you can verify its size by checking Image > Image Size again.
11. Finish by File > Save. If your file is a jpg, give it a new name.

For further details see the handout *Resize Digital Camera Images Using Pixlr*.

Add a Site Header

Click More actions and Manage site for the actions below.

- *To apply a header background image:* Colors and Fonts > Site header background image (choose from drop down box) > Browse > Highlight desired image > Open > Repeat: none > Horizontal Position: center > Vertical Position: top > Save Changes.
- *To set the width of the web page to be the same as the header image width:* Site appearance > Site layout > Change site layout > Site width – set to 950px > OK > Save Changes.
- *To set the header height to be the same as the header image height:* Site appearance > Site layout > Change site layout > Header height > xxx pixels > Alignment – Vertical: top > OK > Save Changes.
- *To remove site name (so only header image displays):* Site Settings > General > Uncheck the box under Site Name > Save changes.
- *To remove Search box:* Site layout > Configure Search > Uncheck Enable Search > OK > Save Changes.