

CALL FOR NOMINATIONS FOR
**THE SCHOOL OF HEALTH AND HUMAN
PERFORMANCE**

2008-2009

TEACHING EXCELLENCE AWARDS

NOMINATIONS NOW ACCEPTED FOR FACULTY



NOMINATE NOW!

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Teaching Excellence Awards

2008 – 2009

Nomination and Selection Process

The School of Health and Human Performance Faculty Teaching Excellence Awards:

- **The Gail M. Hennis Teaching Excellence Award for Graduate Faculty**

“Any graduate faculty member within the School of HHP is eligible for this award once she or he has been a full-time faculty member for at least two complete academic years and has successfully advised to completion a masters or doctoral dissertation.” (Statement of Establishment, the Gail M. Hennis Teaching Excellence Award for Graduate Faculty in the School of Health and Human Performance, 9/9/02).

- **The School of Health and Human Performance Teaching Excellence Award**

“This may be awarded to a non-tenure-track or tenure-track HHP faculty member. The emphasis of this award is teaching excellence. Proficiency at ancillary activities (e.g., advising, internship supervision, etc.), especially at the undergraduate level, may strengthen a nominee’s consideration”. (In 1994, The UNCG Provost set up an award program to honor and encourage excellence in teaching. Each School/College was given funds for this purpose. Each unit was charged with determining their own criteria and selection process for the award).

{The criteria for the two School of Health and Human Performance Teaching Excellence Awards follow the guidelines for distinguished teaching in the UNCG Handbook for Faculty:

- Outstanding success in facilitating student learning;
- Outstanding success in facilitating student interest;
- The establishment and maintenance of high academic standards;
- Substantial influence on the academic and professional pursuits of students;
- Outstanding success in guiding and facilitating student research, scholarship or artistic accomplishment (particularly relevant to graduate teaching);

- Consistent success in making complex ideas and concepts understandable and meaningful to students.}

Nomination Criteria:

- Faculty, students, staff and alumni will be eligible to nominate a faculty member. Self-nominations will also be accepted.
- Nominees for the faculty teaching awards must have served as a full time faculty member for at least two years in one of the five School of Health and Human Performance departments:
 - Communication Sciences and Disorders
 - Dance
 - Exercise and Sport Science
 - Public Health Education
 - Recreation, Tourism, and Hospitality Management
- An award recipient may not receive the same award within a five year period.
- A nominee may not receive both teaching awards simultaneously in an academic year.

Initial Nomination Process:

- The call for nominations will be solicited through the HHP website, email, and flyers posted in the HHP Building.
- Nominations should be sent **by email to Karen “Pea” Poole, Chair, HHP Teaching Excellence Awards Committee by December 1, 2008.**
- By accepting the initial nomination, faculty (and nominees) are expected to follow through to the finalist phase if selected.
- Faculty members and Heads of Department will be informed of the nomination by the Chair of the HHP Teaching Excellence Awards Committee (the TEA Committee). A nominated faculty member, in consultation with the Head of Department, will select the teaching award for which he/she wishes be considered.
- Required nomination materials for the teaching excellence awards will be available on the HHP Webpage www.uncg.edu/hhp under the Faculty Information link.
- Nominees will be invited to submit the following materials **electronically** for review by the TEA Committee:
 - A statement, not to exceed **1250 words**, describing:
 - i. the scope of teaching responsibilities;
 - ii. teaching philosophy reflecting development as a teacher;
 - iii. methods used to achieve teaching goals;

- iv. steps taken to evaluate, improve, enhance, and energize teaching and work with students.
- A current vita, including list of courses taught and developed at **UNCG**; the vita should focus on **teaching** activities and research as **it relates to teaching**.
- A letter of support from the nominator will be solicited by the Chair of the TEA Committee.
- Nomination materials should be sent **by email** to: **Karen “Pea” Poole, Chair, HHP Teaching Excellence Awards Committee** **by January 10, 2009**.
- The Chair of the TEA Committee will inform individual nominees, Heads of Department, and the Dean of the School of HHP of selected finalists for the two awards.

Finalist Nomination Materials:

- Selected finalists for the two awards will be invited to submit the following materials electronically for review by the TEA Committee **by February 27, 2009**.
 - A letter from the Head of Department.
 - The Department Head’s evaluation of the nominee’s teaching, including a summary of data from student course evaluations.
 - Three representative syllabi from different courses taught over the past two years.
 - A **maximum** of three peer evaluations.
 - A **two page**, summary of methods used to achieve student learning goals, and how student, peer, and administrative evaluations have been used to modify teaching strategies.
 - A **two page** summary of information as appropriate about interdepartmental and/or interdisciplinary teaching activities, advising activities, guided student projects, supervision of honors projects, independent studies and internships, graduate theses, and/or dissertations.
 - A **maximum of three** artifacts demonstrating assessment of student learning, e.g., class projects/assignments, community service learning, poster sessions, published materials, teaching journal notes, etc.
 - A maximum of **four** current recommendation letters solicited personally describing the capacity in which they know the instructor, the quality of their instruction and their influence on students’ learning (the letters may come from current students, alumni, and/or any UNCG personnel).

- The finalists will be asked to give their Head of Department a list of names and contact information of people from whom additional letters of recommendation may be solicited. A maximum of **four** reference letters will be selected by the Department Head to be submitted with the finalist's materials.
- The Chair of the TEA Committee will inform the Dean of the School of HHP of selected recipients for the two awards.

**The School of Health and Human Performance Faculty Teaching Excellence Awards
Nomination and Selection Process Time Line 2008 – 2009**

Task	Date
Call for Nominations	By November 14, 2008
Nominations close; nominees & Head of Dept. informed; nominees invited to submit materials	December 1, 2008
Nominee materials due by	January 10, 2009
TEA Committee reviews nominee materials & selects 2-3 finalists for each award by	February 6, 2009
Finalists, Head of Department & Dean informed; finalists submit materials by	February 27, 2009
TEA Committee reviews finalist materials & selects recipient for each award by	March 27, 2009
Chair TEA Committee informs Dean of award recipients	March 30, 2009