

## HIS240-01 Online Syllabus Fall 2009

### Required Texts

Burns, E. Bradford and Julie A. Charlip. *Latin America: An Interpretative History*. 8<sup>th</sup> ed. Upper Saddle River, NJ: Prentice Hall, 2007. ISBN: 0-13-193043-5 (Note: This text will be referred to as BC in the Calendar.)

### General Description of Course Activities

Students will be asked to listen to lectures, to participate in the Discussion Forum, to analyze primary sources, to complete map quizzes, reading quizzes, exams, and other activities particular to a web-based course.

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**Blackboard:** We use the Blackboard course management system. The calendar, syllabus, course assignments, quizzes, exams, etc. are located in Blackboard.

**Discussion Board:** The Discussion Board has three forums: the Ice Breaker, Question to the Professor, and Sharing Information.

**Discussion Forums:** Students will write a discussion forum response to a question or statement in the exam units, Units 5, 10, and 15. Responses must be posted according to the time specified (i.e., "Post to Blackboard by 12 noon on the 26<sup>th</sup>"). However, you may post your responses **before** the due date if you wish.

**Due Dates:** See the calendar and the due dates under the Calendar tab in Blackboard

**Exams:** Exams must be taken in the period specified in the Calendar. A study guide for each of the three exams will be available prior to the exam. **Once you open the exam you will have to complete it. You can only take each exam once and you must complete it in the time designated.**

**Extra Credit Options:** Students may earn extra credit by submitting questions related to the reading and current affairs (possible 6 points), via the FAQ quiz (1 point possible), and from the surveys (1 point each). Students may earn no more than ten (10) points of extra credit.

**FAQs and FAQs quiz extra credit:** Students often have many questions about this class. To help you get started, go to the FAQs page in Blackboard. A quiz on the FAQs can earn you one point extra credit. The quiz will only be available during the first 10 days of the course. Be sure to take this FAQs quiz before starting the course. The two points will appear in the Blackboard grade book.

### Grades

Exams = 50 points  
Analyses of Primary Sources (AB=15) (EE=15) = 30

Map quizzes and Reading Quizzes = 10  
Discussion Forums =10

**Grading Scale:** A=Superior (100-90); B=Good (89-80); C=Satisfactory (79-70); D=Poor 69-60); F=Failing (59-0) “A grade in a course is based on the quality of the student’s classroom and written work throughout the semester.” See UNCG Grading System in the *Undergraduate Bulletin*. A student who earns an “A” has performed with “distinction and excellence.” Pluses and minuses apply.

**Honor System:** This course operates under the UNCG Academic Integrity Policy. Exams and quizzes are not open book.

**Primary Source Analyses:** The PSA Assignments (the Annotated Bibliography and the Essay) will be found under the “PSA Assignment” function in Blackboard.

**Quizzes:** Students will complete five map quizzes and reading quizzes for each of the chapters.

**Reading quizzes** for each unit may be taken at any time until the end of the exam period to which they apply. Map quizzes must be taken during the specified time period. **Once you open the reading or map quiz, you will have to complete it. You can only take each a quiz once.**

**Tests and/or self-tests:** Students will take reading quizzes, map quizzes, the FAQ quiz, and Smart Quizzes and exams, all accessed through Blackboard.

**Written Work:** Grammar, spelling, punctuation, and syntax are important. They count in the grade as much as content. It is best to write your responses in Microsoft Word, turn on the Spelling and Grammar option under Tools, and pay attention to what Word tells you. On occasion, Word is incorrect, but I will know when that happens. After double-checking your written work, copy and paste into the appropriate forum. Posting with errors will lose you points.