

Dear International Students,

If you were in the US any part of the calendar year 2007, and received a W-2 form for working, and/or received a 1042-S form for a scholarship, you are required by law to file the **1040 NREZ or the 1040 NR**, the **8843** federal forms and the **D 400 NC tax** forms (if you worked in North Carolina). If you did not work/nor receive a scholarship, then you are only required to file an **8843** federal form. The forms are available at IPC and online:

- To find state tax forms online go to <http://www.taxesites.com>
- To find the Federal tax forms online go to <http://www.irs.gov>

CINTAX Software: IPC does not offer tax advice, but we do offer access to a tax software package called **CINTAX** that will complete only your **FEDERAL** tax forms at this time. When you finish with your **FEDERAL** income tax return using **CINTAX** and if you are associated with a state that requires a state tax return filing requirement you will be required to file a **STATE** tax return in addition to the **FEDERAL** tax return – please note that **CINTAX** has made this alert for many years; however, previously, they simply linked students to the state tax web site to do it themselves.

When you use **CINTAX** you will get an alert that a **STATE** tax return may be required and you will be given two options:

- Link to the state tax authority's web site; **or**
- Contact a tax accountant/attorney/professional.

You may also complete the **STATE** tax return on your own (available at IPC or by download).

To access **CINTAX**, you must purchase a password from IPC for \$10.00. This \$10.00 fee is to cover IPC's cost in the purchase of this software program. Your tax forms must be filed by April 15, 2008, and again, only those present in the US during the year 2007 are required to file taxes. This tax software package will become available mid-January.

If you are currently on campus and interested in using **CINTAX**, please come by IPC to purchase the software. If you have returned to your home country, please email Cindy Harden at cmharden@uncg.edu and give her the following information:

- Let him know if you have received either your W-2 form (for working) or 1042-S form (for scholarship);
- Give IPC written permission to charge your credit card account (Visa or Master Card accepted only); and
- Send your credit card number and expiration date.

After Cindy has received confirmation of payment on your credit card, she will email your password and instructions for **CINTAX**'s website.

If you have further questions, please feel free to contact us.

Sincerely,

Cindy Harden
Office Manager
International Programs Center
UNC-Greensboro