



Information Sheet for Exchange Students

(Tuition/Fee/Room/Board Exchange)

Academic Year 2012—2013

The following information is accurate as of the time of its writing; however, it is subject to change without notice. International Programs Center (IPC) will make every effort to communicate any program changes.

1. Contact Information

Director, Study Abroad and Exchanges

Denise L. Bellamy, M.S.Ed.

Incoming Exchange Coordinator

Kaitlin Ritchie, M.S.

Office address: The International Programs Center (IPC)
The University of North Carolina at Greensboro
203 Foust Building
P.O. Box 26170
Greensboro, NC 27402-6170
USA

Telephone: (336) 334-5404

Fax: (336) 256-8509

web: www.uncg.edu/ipg

Office hours: 8:00 a.m. - 5:00 p.m. (Mon-Fri.)

Other Study Mr. Tom Martinek, Jr., Assistant Director, Study Abroad & Exchanges

Abroad & Mr. Logan Stanfield, Study Abroad Coordinator

Exchange Staff: Ms. Lindsay Armistead, Study Abroad Coordinator

Other IPC Dr. Penelope Pynes, Associate Provost for International Programs
Staff: Mr. Michael Elliott, Director of International Student and Scholar Services
Ms. Pam Harrod, Director of International Admissions
Dr. Catherine Holderness, Assistant Director of International Admissions
Ms. Norma Velazquez, Assistant Director of International Student and Scholar Services
Ms. Kavita Gosai, Business Services Manager
Ms. Nor Othman, Program Coordinator
Ms. Angie Kapley, Administrative Support Specialist

For more information about UNCG and Greensboro, please visit our Web Page at <http://www.uncg.edu/ipg>.

2. When should you arrive?

A. On-Campus: Your housing is expected to be available beginning and ending on the following dates. Do not arrive any later than the following arrival date.

Fall semester: Monday, August 13, 2012 to Monday, December 17, 2012
See "On-Campus housing" (Paragraph 7) below.

Spring semester: Tuesday, January 8, 2013 to Friday, May 10, 2013

B. Off-Campus: If you will be living off-campus, it is suggested that you arrive no later than August 1 (for Fall Semester) to have sufficient time to locate appropriate housing. See "Off-Campus" housing (Paragraph 8) below.

2012-2013 Academic Calendar: <http://www.uncg.edu/reg/Calendar/>

Fall 2012 Semester:

| | |
|----------------------------|-------------------------------------------|
| Arrival/Move-in day | August 13, 2012 |
| Orientation: | August 13-19, 2012 |
| Registration Confirmation: | August 14-16, 2012 |
| Classes begin: | August 20, 2012 |
| Classes end: | December 3, 2012 |
| Reading Day: | December 4, 2012 (no classes or exams) |
| Exam period: | December 5-8, 10-12, 2012 |
| Fall Holidays: | September 3, 2012 (Labor Day) |
| Vacation period: | October 13-16, 2012 (Fall Break) |
| | November 21-25, 2012 (Thanksgiving Break) |
| Move Out Day(by 5pm) | December 17, 2012 |

Spring 2013 Semester:

| | |
|----------------------------|------------------------------------|
| Arrival/Move-in day | January 8, 2013 |
| Orientation: | January 8-13, 2013 |
| Registration Confirmation: | January 9-11, 2013 |
| Classes begin: | January 14, 2013 |
| Classes end: | April 30, 2013 |
| Reading Day: | May 1, 2013 (no classes or exams) |
| Exam period: | May 2-4, 6-8, 2013 |
| Spring Holidays: | January 21, 2013 (MLK Jr. Holiday) |
| Vacation period: | March 9-18, 2013 (Spring Break) |
| Move Out Day(by 5pm) | May 10, 2013 |

4. Place to stay for temporary accommodations:

If you arrive on move-in day, you should go directly to Phillips-Hawkins Dorm for check-in and orientation. If you arrive before the move-in day, you should go to your hotel.

UNCG will provide transportation from the hotels listed below to campus only on the move-in day.

The Ramada Inn and The Battleground Inn are a short drive from the University. Students are responsible for paying their own hotel cost. Students should call/fax the inn directly for reservations. Make sure you identify yourself as an international student studying at UNCG. Students also should contact the Incoming Exchange Coordinator as soon as possible to arrange pick-up and transportation to campus from the hotel on Move In day.

Please make sure that you say that you are a UNCG INTERNATIONAL STUDENT!

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Ramada Inn Greensboro 2003 Athena Court, Greensboro Tel: (336) 294-9922 Fax: (336) 294-9922 Estimated costs: Single/Double Approximately: \$59.00 per night Mention special UNCG Student Rate | Battleground Inn 1517 Westover Terrace, Greensboro Tel: (336) 272-4737 Fax:(336) 274-6242 Estimated Cost: Single/Double Approximately \$69.00-\$90.00 per night |
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5. Getting to Greensboro, North Carolina

It is best that you fly to the Piedmont-Triad International Airport, Greensboro, North Carolina. From the airport, UNCG is ten miles away. A 15-20 minute cab ride costs approximately \$29. Please be prepared to tip the taxi driver \$4-\$5.

All exchange students may be met and greeted by a student or staff member at the airport if The International Programs Center is advised of your arrival schedule.

Please email Kaitlin Ritchie (saein@uncg.edu) your arrival information in the following format. I have included an example below.

Flight/Train/Bus Name and Number: AA 2445

Arrival Time: 12:02 PM

Layover Airport: JFK (NewYork)

Arrival Airport: GSO (Greensboro)

Hotel Name if arriving before arrival day: Ramada Inn

We will alert the taxi service at the airport of your arrival information. You are responsible for the cost of the taxi ride. If you arrive late or you are not met at the airport, you should take a taxi to your hotel. A taxi can be called to the airport from the taxi desk on the first floor near the baggage claim area.

Greensboro is also served by Amtrak trains (<http://www.amtrak.com>) from all points north and south.

6. Orientation Program.

The Fall 2012 Orientation for all international exchange students takes place beginning on Tuesday, August 14, 2012. The Spring 2013 Orientation for all international exchange students begins on Wednesday, January 9, 2013. **Please arrive on the move-in day and be present for orientation.**

You will participate in university orientation activities for all international students with special orientation programs and events for exchange students. Various activities will be scheduled at UNCG and in the community including tours and shopping trips.

7. Housing and Meal Benefits during Academic Sessions.

Under the TFRB (tuition/fee/room/board) agreement, you are eligible for a standard double room, e.g. Phillips-Hawkins. Should you wish to apply to live in a student apartment, you will be responsible for the price difference. Most exchange students in Greensboro choose to live on-campus due to its tremendous convenience, diversity of accommodations and general value. Phillips-Hawkins is the most popular housing for exchange students and internationals in general. You'll also have the option of living in the student apartments (called Tower Village, Spring Garden Apartments or Jefferson Suites; these more European-style accommodations include single rooms and a shared kitchen/bathroom). For more detailed information visit: <http://hrl.uncg.edu/> On-campus housing is competitive and students should submit their housing applications as soon as possible once admitted.

Note: If you choose to apply for a single room (student apartment) in Spring Garden Apartments, Jefferson Suites, or Tower Village Apartments, you are responsible for the difference in price between a double and single room (approximately \$200-\$250 per month plus grocery expenses). Please note that single rooms are limited at UNCG; there is no guarantee that students will receive a single room if they apply. For more detailed information on the price difference, please visit http://hrl.uncg.edu/rates_and_contracts/rates2.php

Benefits - Housing

Type of housing provided: **Shared-Residence hall room (exception: Tower Village Spring Garden and Jefferson Suites Apartments are single room apartments – see above for details)**

How many students share a room or apartment? **TWO**

How many students share bathroom facilities? **TEN**

Are cooking facilities provided? **No (minimal) exception: Tower Village, Spring Garden Apartments, Jefferson Suites**

Are bed linens provided? **No**

Are blankets provided? **No**

Are towels provided? **No**

Are laundry facilities available? **Yes**

Are Ethernet cords provided? **No, Students must bring or purchase their own cords to connect to the internet in their rooms.**

How far is housing from institution? **Located on campus**

As an exchange student, you are NOT required to send a housing deposit for accommodations.

Note: Housing contracts are for the full year or semester (if that is the duration of your exchange). You will sign a full-year or semester contract and must petition to be released from that contract.

Married, Co-ed or family rooms are not available. Co-habitation is considered a violation of the housing contract.

Housing - Off-Campus -- You must live on Campus to receive housing benefits as per the TFRB (tuition/fee/room/board) agreement with your home university.

8. Meals - On-Campus

Benefits - Meals

The Spartan Unlimited is the meal plan available to you as a TFRB (tuition/fee/room/board) exchange student living on campus. If you choose a meal plan that costs more than The Spartan Unlimited, you will be responsible to pay the difference. For a full list of meal plans and descriptions visit this link:
http://hrl.uncg.edu/rates_and_contracts/pics/meals.pdf

If you have any questions, please email Kaitlin Ritchie, saein@uncg.edu.

Cafeteria meals are "all you can eat." Students that choose Flex options will receive this balance on their Student I.D. card to use at service concessions across campus such as java café, fast food, salad bar, convenience store/market, university dining hall etc.

9. Housing and Meal Benefits during Vacation Periods

Meals: If you receive a vacation benefit as part of your exchange program agreement, then you will receive a meal stipend (approx. \$15 per day) to cover the cost of meals over vacation and holiday periods.

10. Estimated personal expenses:

You should budget a minimum of \$150 - \$300 per month for miscellaneous costs such as local travel, entertainment, supplies etc.

Insurance: \$430.50 per semester as of academic year 2011-12 (rate is subject to change) (UNCG health insurance is **mandatory** and you will be billed upon arrival.)

Books: you will need to budget between \$200 - \$450 per semester. Actual cost depends upon classes taken.

11. Medical Requirement/Health Services

In this packet you have received a memo entitled "Student Medical Form" with instructions concerning your medical forms. You should now follow the instructions on that sheet. It is far less expensive for you to have your forms completed at home than to do it once you arrive.

Important: You should bring copies of vaccination records. If you have insufficient evidence of proper inoculations, you may receive these upon your arrival at your own expense. Most vaccinations cost between \$15 and \$25.

There is a full-service university infirmary on campus providing medical services. There

is also a counseling center with counselors and psychologists on staff.

Insurance

U.S. Government regulations require you to have sufficient medical insurance coverage to participate on an exchange to the United States. Accordingly, insurance coverage through a UNCG-approved plan is **mandatory** and you will be billed through your student account upon your arrival. The UNCG insurance plan costs approximately \$430.50 per semester as of academic year 2011-2012 (rates may change for academic year 2012-13). For more information on the policy, see the following web site: <http://www.uncg.edu/ipg/healthinsurance.html> (*NB*: ISEP participants pay their insurance through ISEP).

12. Miscellaneous:

Transportation: Like many U.S. cities, Greensboro does not have an extensive public transportation system (there is limited bus service). Greensboro is an automobile town, with most domestic students getting around by car. Few international students choose to buy a car for their studies at UNCG. The UNCG Campus and surrounding area are serviced by **HEAT** (Higher Education Area Transit); this service is free to students. Routes and schedules for HEAT and Greensboro Public Transportation can be found at www.rideheat.com or <http://www.greensboro-nc.gov/departments/GDOT/divisions/gta/>, respectively.

Employment: Exchange students are eligible to work on-campus up to 20 hours per week when classes are in session; 40 hours per week during holiday periods.

Payment: Cash and US paper check payments may be made in person at the Cashiers and Student Accounts Office, 151 Mossman Building. The University of North Carolina at Greensboro no longer accepts credit card payments for student account balances over the phone, in person, by mail, or by fax. Credit card payments for student account balances are only available online. Therefore, PayPath, a third party payment service, will accept credit card payments on behalf of the University via the online Student Account Center. This will only be available to you **after your arrival**. As part of this service, PayPath will add a **2.75% service fee** to the total payment made by credit card. PayPath accepts MasterCard, Discover, and American Express. PayPath **does not accept Visa**.

For more information, please visit the Cashier's website at the following address: http://fsv.uncg.edu/cashiers/cashiers_payment.html