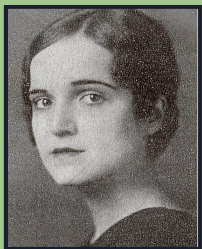


THE  
KOHLER FUND  
2011-2012 PROGRAM

PHYLLIS PENN KOHLER

AN EXTRAORDINARY LIFE

The Kohler Fund was established with a bequest of \$1 million made to the University in 1991 from the estate of Phyllis Penn Kohler, class of 1930.



Born in Asheboro in 1910, she married Foy D. Kohler, a career Foreign Service Officer in Bucharest, Romania, in 1935. Thereafter, the Kohlers spent their professional lives serving at

U.S. embassies in Bucharest, Belgrade, Athens, London, Cairo, and Moscow. Following a time as Director of the Voice of America, Foy Kohler was named John F. Kennedy's Ambassador to the USSR, where he served with considerable distinction at the time of the Cuban Missile Crisis.

Fluent in French, Russian, and German, Mrs. Kohler became a distinguished translator. Her best known translation (from the French) was *Journey for Our Time*, a 1839 recollection by the Marquis de Custine of travels throughout Czarist Russia. In 1951, *Life* magazine featured extensive excerpts from Mrs. Kohler's translation in a commentary about life in the Communist USSR. Following their foreign service careers, the Kohlers retired to Florida. He died in 1990; she, in 1991.

THE KOHLER FUND

Because of Mrs. Kohler's extraordinary international interest, income from the Kohler Fund has been dedicated to the promotion of international programs at UNCG. The fund is administered by the UNCG International Programs Center (IPC). A faculty group appointed by the Provost, the Advisory Committee on Discretionary Funds for International Programs, counsels the IPC on the usage of the funds and reviews applications for Kohler Fund support.

**Please Note: Conferences**

Faculty seeking support to fund travel to an **international conference** should apply for the International Travel Fund (ITF). Applications to the ITF Fund are also reviewed by the Advisory Committee on Discretionary Funds for International Programs. For a flyer describing the ITF Fund and method of application contact IPC or the website: [www.uncg.edu/ipg/travelfunds.html](http://www.uncg.edu/ipg/travelfunds.html)

GENERAL INSTRUCTIONS

The Advisory Committee on Discretionary Funds invites applications from all full-time UNCG faculty members, and particularly encourages applications from new faculty and those who have not yet received Kohler grants. It is designed to support new initiatives, but discourages applications for continued funding of activities which have already received prior Kohler fund support.

Applicants for Kohler funds are asked to observe the following **6 Steps**:

- **First**, consult with the Associate Provost for International Programs before submitting a formal application.
- **Second**, follow the proposal formats indicated in this pamphlet under each category.
- **Third**, note that Kohler funds may not be used to support all of the international program costs, and therefore indicate in the proposal the source and size of all cost sharing and other funds.
- **Fourth**, follow the instructions in this brochure and **complete the Kohler Cover Sheet and budget summary form and attach it to your proposal**. Copies of the cover sheet and budget form may be obtained from IPC or may be downloaded from the website:

<http://www.uncg.edu/ipg/kohlercoversheet.pdf>

- **Fifth**, obtain endorsement from applicant's dean and department head; have each sign the application's cover sheet to indicate that they are aware of the proposal.
- **Sixth**, submit proposals by one of the four dates: **September 23, October 28, January 20 or March 30** (that is, at least 6 weeks before the event or trip).

AREAS OF POSSIBLE SUPPORT

UNCG faculty members may solicit support from the Kohler Fund in six program areas:

*Research*

**A.** Faculty submitting an application to the Office of Research and Economic Development (ORED) for a New Faculty Grant, a Summer Research Grant, a Regular Faculty Research Grant, or a Research Assignment, may be eligible for an additional grant over and above the regular intramural award, if their project contains an international component. Those successful in their ORED applications will be eligible to apply for the Kohler supplement. The Kohler application will consist of a description of the original funded project, a copy of the award letter, **a one-page memorandum describing the international activity** to be supported by the supplement (such as overseas travel), Kohler Cover Sheet, and a brief budget not to exceed \$1,500.

**B.** Faculty who receive support for an international project from an external source (normally a fellowship, grant or award) may also apply for supplemental Kohler Funds. Such applications will consist of a copy of the letter from the funding source indicating approval of the project, a one-page memorandum describing the activity to be supported by the Kohler supplement, Kohler Cover Sheet, and a brief budget not exceeding \$1,500.

*Teaching*

Faculty who are successful in receiving an Advancement of Teaching and Learning (ATL) grant may apply for supplemental funding from the Kohler Fund, if the funded project has an international component. Applications will consist of a copy of the ATL award letter, **a one-page memorandum describing the activity** to be supported by the Kohler supplement, Kohler Cover Sheet, and a brief budget not to exceed \$1,500.

*Internationalizing the Curriculum*

Faculty members (individually or in groups) are invited to apply for Kohler Fund support for projects to develop new international curricula or courses, or

to introduce new international content into existing courses. For the application, submit (along with a Kohler Cover Sheet and budget), **a one or two-page memorandum indicating:**

- a) the nature and importance of the curricular innovation you propose;
- b) the academic units that will be most directly involved (include letters of endorsement from the heads of those units);
- c) the particular objective you have in mind; and,
- d) a plan of action (including a time line) for achieving that objective.

*Student Programs*

The Advisory Committee on Discretionary Programs invites applications for Kohler Fund support in aid of new international programs conducted on campus by and/or for UNCG students. This program is offered in addition to the Kohler Fund's continuing support of travel grants for students going on UNCG's Study Abroad programs. Under this category, Kohler Funds may be used to fund events on campus (such as international days) or student activities (such as the UNCG Model United Nations Club, language circles, International House programs, etc). Applications may be made by student groups, faculty members on behalf of students, or a mixture of both. Applications in this category should consist of the Kohler Cover Sheet and **a one or two-page memorandum which indicates:**

- a) the nature of the program or activity for which support is sought;
- b) a statement of why that program or activity is important (including an estimate of the number of students who will benefit);
- c) a description of the steps which will be taken to achieve objectives; and
- d) a proposed budget and an indication of any cost sharing and other funds.

Applicants should append to the memorandum letters from supporting departments, organizations, offices, etc., as appropriate. Strong preference will be given to applications which indicate matching support from Student Government. As proposals in this category may range from the modest to the ambitious, there is no set dollar limit for the budget request.

### *Special Projects*

Faculty are invited to propose special, international projects such as distinguished lectureships, faculty-community dialogues, guest speaker series, country- or area-specific seminars, business outreach programs, etc. In particular, IPC welcomes projects, which promote better community relations, or which serve as leverage for gaining additional extramural financial support of UNCG international activities. Application should consist of the Kohler Cover Sheet and **a two- to three-page memorandum which addresses the following points:**

- a) the activity to be supported including program details;
- b) the activity's relevance to UNCG; execution;
- c) those involved in project funding and
- d) the potential benefits to the UNCG community; and
- e) a budget.

Recent examples of Kohler-supported Special Projects include: a symposium on contemporary Poland; a colloquium featuring an address by the Finnish Ambassador to the United States; and a Latin American Arts Festival.



### *Institutional Linkages*

Faculty members are encouraged to assist UNCG in establishing and developing linkages with overseas universities which will result in student and/or faculty exchange. After consulting with the Associate Provost for International Programs, the Faculty may apply to the Kohler Fund for travel grants up to \$1,500 in support of such activities. Applications for such funding should include the Kohler Cover Sheet, budget summary and **a one-page memorandum to the Associate Provost for International Programs indicating:**

- a) the background leading to the request;
- b) the nature of the opportunity;
- c) the potential benefits to be gained;
- d) the activity to be supported;
- e) evidence of school and/or departmental support;
- f) evidence which indicates interest on the part of the potential overseas partner, and;
- g) a budget (not to exceed \$1,500).

### *CONDITIONS OF AWARD*

Be sure to include IPC Kohler funds in all advertisements related to events and send a copy to IPC c/o Associate Provost. At the conclusion of the event or trip please submit an electronic report with one or two photos for inclusion in IPC/University publications, reports and websites. Incomplete applications will not be considered.

### *REIMBURSEMENT OF TRAVEL EXPENSES*

For an expedient reimbursement upon your return, be sure to follow all university travel policy and/or reimbursement procedures.

Faculty should work with their departmental assistants to complete necessary paperwork. Pertinent instructions can be found at the following link: <http://www.uncg.edu/ipg/Kohler-ITFreimbursementchecklist.pdf>



THE UNIVERSITY of NORTH CAROLINA  
**GREENSBORO**  
International Programs

### *INTERNATIONAL PROGRAMS CENTER*

In addition to providing faculty with financial support, IPC supports internationalization efforts of the entire university community. Established in January, 1992, the Center publicizes international opportunities; assists schools, and scholars seeking external funding for international programs; supervises the University's faculty exchange and student study abroad programs; provides travel grants for study abroad students; and facilitates in the admission, recruitment, retention of qualified international students.

Faculty wishing to learn more about IPC and its programs are encouraged to contact:

**Dr. Penelope Pynes**  
Associate Provost  
International Programs  
**International Programs Center**  
The University of North Carolina at  
Greensboro  
203 Foust Building  
Greensboro, NC 27402-6170  
Phone: (336) 334-5404  
Fax: (336) 256-8509  
Email: [penelope\\_pynes@uncg.edu](mailto:penelope_pynes@uncg.edu)

<http://www.uncg.edu/ipg/kohlerbrochure.pdf>  
(last updated 12 September 2011)

## *THE KOHLER FUND 2011-2012 PROGRAM*



*Support For  
International  
Activities of UNCG  
Faculty*

*Research, Teaching,  
Internationalizing the  
Curriculum, Student Programs,  
Special Programs &  
Institutional Linkages*



THE UNIVERSITY of NORTH CAROLINA  
**GREENSBORO**  
International Programs