

Dear Students,

**Continuing UNCG Students:**

We would like to inform you that your UNCG student account will be charged for the **spring and summer health insurance premium of \$407** around the first week of November. Coverage will be from January 1, 2009 to July 31, 2009. Please be sure to pay this insurance coverage by **December 15**.

**New UNCG Students and Continuing Students (have not pre-registered in the fall):**

We would like to inform you that your UNCG student accounts will be charged for the **spring and summer health insurance premium of \$407**, around the first week of February. Coverage will be from January 1, 2009 through July 31, 2009. Please be sure to pay this insurance charge by **February 15**.

If you feel this insurance charge is an error due to a recent *change in immigration status, or transferring to another college or university, or a withdrawal*, please contact our office no later than **January 30**, in order to be reimbursed. After **January 30**, reimbursement will not be possible. To be eligible for reimbursement, you must provide proof of change of immigration status, or a letter of acceptance from the school you are transferring to, or notification that you have withdrawn from UNCG. If you fail to notify us with the appropriate documents by the above date of **January 30**, you will automatically be responsible for the insurance premium, whether you are eligible for coverage or not.

If you are registered but not returning to UNCG in the fall and have **not** withdrawn yet, failure to notify us by **January 30** of your withdrawal will result in the lost opportunity of reimbursement. *Withdrawing* does not automatically drop your insurance charges. The insurance will post whether you have already withdrawn or not, because tuition and fees are not linked to the health insurance fee. So, it is very important that you notify us of your withdrawal before the **January 30** deadline to ensure reimbursement of the insurance charges. Failure to do so will result in the loss of reimbursement.

**Your insurance cards and brochures will be mailed to you by February 15.** If you have moved or have not updated your local mailing address in Genie, please do so immediately, so that you may receive your insurance cards in a timely manner. If you have moved, please remember to inform us by email and update Genie.

We appreciate your attention to this matter, and if you have any questions regarding your insurance, please feel free to contact us.

For additional information regarding fall semester insurance coverage, please check out our website at <http://www.uncg.edu/ipg/resources/whatsnew.htm>

We wish you a successful spring semester!

Sincerely,

Cindy