

Application to Student Teach

1. Request course audit from your advisor (Room 220) and discuss results during registration.
2. Make application for Admission to Student Teaching by filling out an application, Piedmont Alliance and Criminal Records Check Forms obtained from your advisor. This should be returned to your advisor.

Deadline: Application form must be submitted between January 15 and February 15 **two semesters** before you plan to student teach (or between September 15 and October 15 if student teaching in the fall). To be eligible to student teach you must have (a) met pre-student teaching requirements including at least 20 hours of classroom observation and (b) been admitted to the Teachers Academy Program (see above).

Transfer students and students in the A-Licensure-Only program must meet all deadlines and requirements.

3. Discuss student teaching placement preference with Coordinator of Teacher Education in Music

Deadline: First two weeks of the semester before the student teaching semester.

As soon as the academic advisor has certified that all departmental requirements* have been met, the Coordinator of Teacher Education in Music will approve the application and begin the process, along with the Teachers Academy Office, of securing a suitable placement.

*The words "departmental requirements" are used to include all requirements in music and music education with the exclusion of Music 465, 466, 467, and 468. Students are reminded that they must have completed the piano proficiency and other keyboard requirements (choral/general students must complete additional keyboard requirements - one semester at 152, one semester at 252, and one semester at 352, including the second level proficiency) as well as the half recital at the 351 level prior to student teaching. Students will not be permitted to student teach until these requirements are met.

Application for Licensure

1. The North Carolina Basic and Advanced Competencies in Technology Portfolio: Music Education must be completed. For further information contact the Coordinator of Teacher Education in Music.
2. Register, take, and pass the PRAXIS II Music Education (2) Examinations – 30111: Concepts & Processes, 10133: Content Knowledge (These examinations are mandatory for licensure in NC. Consult the NCDPI Website www.dpi.state.nc.us)

For details regarding registration, etc., see www.ets.org/.

- Deadline: Just prior to or during your student teaching semester.
3. Make application for teacher licensure in the Teachers Academy Office (Curry 319).

Suggested Deadline: When PRAXIS II test scores have been received, you may apply for licensure four weeks before degree is completed. Your application for Teacher Certification must be accompanied by a Cashier's Check. Check with the Teachers Academy to determine the amount and to whom the check is made payable. Do not mail anything to the SDPI Licensure Division in Raleigh!

4. Start Career Services Center Credential File (1 Elliott University Center/334-5454)

Deadline: During Student Teaching semester.

5. Check Status of Credential File.

Deadline: Immediately after completion of Student Teaching semester.

Requirements for A-Licensure - Student/Advisor Check List

Requirements Completed	Date
------------------------	------

Pre-Professional Skills Test (PRAXIS I):

Must take and pass during 4th semester (student will NOT be allowed to take Junior music education courses until PRAXIS I is passed).

Check with advisor or the Teachers Academy prior to registration.

- | | | | |
|----|--------------|---|-------|
| 1. | Reading: | registered for exam | _____ |
| | | took exam | _____ |
| | | passed exam | _____ |
| 2. | Writing: | registered for exam | _____ |
| | | took exam | _____ |
| | | passed exam | _____ |
| 3. | Mathematics: | registered for exam | _____ |
| | | took exam | _____ |
| | | passed exam | _____ |
| | | Copy of PRAXIS scores provided to advisor | _____ |

Admission to UNCG's Teachers Academy Program -

Filed with Academic Advisor (220 Music)

Must be completed second semester sophomore year (achievement of 2.5 GPA and passed PRAXIS I)

Application for Admission to Undergraduate Teacher Education

accepted into the Teachers Academy Program

Pre-Student Teaching Experience Requirement

Completed MUS 356, 357, 366, 367A, 367B, 464, 467

Admission to Student Teaching

application filed with advisor _____
(Two semesters prior to student teaching)

Deadline-OCTOBER 1 of the preceding year if you plan to student teach in the fall and
FEBRUARY 1 of the preceding year if you plan to student teach in the spring.

Piedmont Alliance Form
completed _____
Student Teaching Preference Form
completed _____
Criminal Records Check
Completed _____
accepted into Student Teaching _____

PRAXIS II: Music Education Examination

Check with the Teachers Academy prior to registration.
(See Education Testing Service or NC Department of Public Instruction for specific exam
numbers and score required to pass)

Concepts and Processes:

Registered for exam _____
Took exam _____
Passed exam _____

Content Knowledge:

Registered for exam _____
Took exam _____
Passed exam _____

North Carolina Basic and Advanced Technology
Competency: Music Education Portfolio _____

Career Services Bureau

initiated credential file _____
checked status of credential file _____

appointment with placement counselor

met with placement counselor

Apply for North Carolina A-Licensure

Betty Green in the Teachers Academy (Curry 319)

(Must be completed by the date of graduation or six weeks prior to graduation)

Revised 6/05