

MEMORANDUM

DATE: November 1, 2007
TO: Prospective Nursing Student
FROM: Virginia B. Karb, Associate Dean

Attached is the application to the upper division. Please carefully read all the instructions, which follow. Remember that this application and your transcripts will be the only impression the Admissions Committee has of you. Be neat, type the application if possible, and answer items completely.

Each applicant must provide an email address so that we can let you know: (1) that your application was received, and (2) if your application is complete. Please note that incomplete applications will not be considered by the Committee.

Transcripts of previous college work (all schools attended except UNCG) must be attached to the upper division application when it is submitted. The definition of a transcript for the purposes of this application only is that it is a document issued from the Registrar's Office that lists the courses completed by semester (course name, course number, credit hours earned and attempted, and grade achieved). Generally speaking, it is an official transcript without the University Seal.

If you applied for Fall 2007 admission to the upper division and were not admitted, it is possible that we still have those transcripts on file. Please submit a cover letter identifying the transcripts you wish to have pulled from the previous application and added to this one. If we do not have the transcripts you identify, we will notify you.

Please note: NUR 210 (Concepts in Nursing) and NUR 220 (Nursing Assessment of Well Individuals) must be completed **before** you may begin the clinical courses.

Acceptance into the School of Nursing is contingent upon unconditional acceptance into the University. You may obtain an application to the University from the Office of Undergraduate Admissions by phone at (336) 334-5243 or by e-mail at undergrad_admissions@uncg.edu. Undergraduate Admissions will need to receive your application to the University by February 1, 2008.

It is your responsibility to make sure that all materials have been received by the University Office of Undergraduate Admissions if you will also be applying for admission to UNCG. Applications will not be reviewed by the Committee if the applicant is not enrolled at UNCG or has not made application for admission to UNCG by February 1, 2008.

(over)

If you have a change of address after submitting the application, please notify Steve Moore in writing of the change.

The last page attached to this application is an information sheet for possible financial aid and scholarship opportunities. Please detach this information sheet before turning in your completed application. This sheet includes information on School of Nursing scholarships; please note that the deadline for applying for these particular scholarships is February 29, 2008, and that applications are available at the School of Nursing outside room 118.

Based on previous years, we anticipate that admission will be highly competitive, with many more applications than spaces available. This means that there is not enough room to accept all applicants. Best wishes to you. Please call Virginia Karb or Steve Moore if you have questions.

Virginia Karb (336) 334-5282
Steve Moore (336) 334-5288

Note: Decisions regarding applications will be made and notifications should be mailed to students in late March or early April.

RETURN APPLICATION TO:

**ATTN: Steve Moore, Director of Undergraduate Advising
School of Nursing
The University of North Carolina at Greensboro
PO Box 26170
Greensboro, NC 27402-6170**

Applications may also be hand-delivered to Steve Moore, Room 123, Moore Building.

DEADLINE FOR SUBMITTING APPLICATION: Friday, February 1, 2008 (4:30 p.m.)

The School of Nursing of The University of North Carolina at Greensboro is committed to equality of educational opportunity and does not discriminate against applicants, students, or employees based upon race, color, national origin, religion, sex, age, or handicap.

VBK/adm
Attachments

**THE UNIVERSITY OF NORTH CAROLINA AT GREENSBORO
SCHOOL OF NURSING**

**2008 APPLICATION FOR ADMISSION TO
UNDERGRADUATE UPPER DIVISION NURSING MAJOR**

INSTRUCTIONS:

Application to the University is required before an application to the upper division major will be considered. Transcript(s) and supporting materials must be stapled to this application and received in the School of Nursing by **Friday, February 1, 2008 at 4:30 p.m.** Incomplete applications will not be considered. If there is anything on your academic record that you feel requires clarification, please attach a letter of explanation to this application. **Type or neatly print all information except signatures.**

Mr.
Ms.
Mrs.

1. NAME _____
Last First Middle Maiden

2. SOCIAL SECURITY NUMBER _____ - - -or- UNCG ID# if different: _____

3. UNCG FACULTY ADVISOR _____

4. E-MAIL ADDRESS (required) _____

5. CURRENT ADDRESS _____
Address

() _____
Telephone City State Zip

If the current address will not be valid through the summer, please give the date(s), the address, and the phone number where you can be reached prior to fall semester.

_____ date(s) _____

Telephone #: () _____

6. PREVIOUS NURSING EDUCATION
Have you been admitted and enrolled in a nursing program at UNCG or any other nursing program(s)?
_____ No _____ Yes, in _____ Nursing Program(s).

If yes, please attach a letter from each nursing program indicating that you are in good standing. This letter should be addressed to Dr. Virginia Karb, Associate Dean, at the School of Nursing.

7. UNIVERSITY ADMISSION STATUS

- a. Are you currently enrolled at UNCG? _____ Yes _____ No
- b. If yes, when were you admitted to UNCG? Semester _____ Year _____
- c. If no, when did you apply to UNCG and for which semester/year did you apply to be admitted to UNCG?
Date of application to UNCG _____ Semester/Year _____
- d. Your initial admission status to UNCG was/will be (check all that apply):
_____ Freshman _____ Second Undergraduate Degree
_____ Transfer _____ LPN (attach copy of current licensure)

8. POST-SECONDARY EDUCATION

Please list all post-secondary schools attended (including UNCG) in chronological order beginning with the most current. **Attach transcripts from all schools attended except UNCG.** Student/unofficial copies of transcripts are acceptable. **Refer to definition of a transcript on cover page if you have questions.**

COLLEGE/ UNIVERSITY	ATTENDANCE DATES		MAJOR	DEGREE GRANTED	MONTH/ YEAR
	FROM	TO			

9. HIGH SCHOOL DIPLOMA COMPLETION

- Do you have a high school diploma? _____ Yes _____ No
- If yes, please give name and location of high school: _____

- Date of graduation: _____
- If no, have you completed the GED? Please give the name and location of the institution: _____

- Date of completion: _____

10. PREREQUISITES FOR THE UPPER DIVISION IN NURSING:

The following prerequisite courses must be taken prior to entering the Upper Division. Please indicate the Institution name (i.e. UNCG or GTCC) and Semester/Year (i.e. Fall 2005) you have taken or plan to take each course. You must provide this information for each course below and all courses must be completed before you enter the Upper Division.

If you will not complete NUR 210 and NUR 220 by the end of Spring 2008, you are not eligible to apply to the Upper Division at this time. These courses are not offered in the summer and are required before students enter the Upper Division.

Course	Institution	Sem/Year	Course	Institution	Sem/Year
*BIO 271 Anatomy & Lab (4 s.h.)			ENG 101 English Composition (3 s.h.)		
*BIO 277 Physiology & Lab (4 s.h.)			SOC 101 or 202 or ATY 100 Introductory Sociology (3 s.h.)		
*BIO 280 Microbiology & Lab (4 s.h.)			PSY 121 General Psychology (3 s.h.)		
*NUR 210 <input type="checkbox"/> Concepts of Nursing and Lab (4 s.h.)			HDF 211 Lifespan Development (3 s.h.)		
*NUR 220 Nursing Assessment and Lab (4 s.h.)			CHE 104 Gen. Descriptive Chemistry II (3 s.h.)		
BIO 111 Principles of Biology I and Lab (4 s.h.)			CHE 110 Intro. Chemistry Lab (1 s.h.)		

***Prerequisites for students with previous bachelor's degrees. The other courses are not required for Second Degree students.**

Please note: Transcripts of all work completed outside UNCG must be sent to the School of Nursing before classes begin in August. An official transcript must also be sent to the UNCG Registrar so that credit is established.

If you completed NUR 210 (or equivalent) at another institution or are an LPN and earned credit for NUR 210 by exam, please check this box. You must contact Steve Moore (slmoore3@uncg.edu) to receive a reference form that must be completed with this application.

I am applying for the upper division nursing major for Fall 2008.

I have attached a copy of my college and nursing transcripts (other than UNCG) to this application, as required for consideration for the upper division major. ***I agree to provide the School of Nursing and the University with updated transcripts for any courses not completed at the time this application is submitted. Updated transcripts should be submitted as soon as courses have been completed and no later than the beginning of fall semester.***

I understand the criteria for admission to the major as published in the UNCG *Undergraduate Bulletin*, and that all requirements as listed in the *Bulletin* must be completed before beginning required nursing courses. In addition, I understand that admission is contingent upon the School of Nursing's receipt of a satisfactory evaluation of physical and emotional health to practice nursing. Students who are accepted to begin the upper division major will receive a form that their healthcare provider will need to use in recording satisfactory evaluation of physical and emotional health.

If admitted, I understand that the requirements for medical information, additional immunizations, and liability insurance coverage required for clinical nursing courses must be submitted to the School of Nursing by **July 1, 2008**. The required forms and information about these requirements and due dates will be made available to admitted students in April 2008.

I understand that if admitted to the Upper Division, my clinical schedule may vary from week to week. I agree to attend clinical at the assigned times and that I will make arrangements for child care if needed. I also understand that my clinical schedule cannot be changed to accommodate work or other course scheduling conflicts.

If admitted, I understand that I will need to fully disclose any physical or emotional problems that would prevent me from safely completing the clinical objectives.

I understand that there are potential risks to my own health in practicing nursing, and that the School of Nursing recommends that I have health insurance.

I certify that the foregoing information is true and correct.

SIGNATURE: _____ DATE: _____

The School of Nursing of The University of North Carolina at Greensboro is committed to equality of educational opportunity and does not discriminate against applicants, students, or employees based on race, color, national origin, gender, age, or handicap.

RETURN APPLICATION TO:

**ATTN: Steve Moore, Director of Undergraduate Advising
School of Nursing
The University of North Carolina at Greensboro
P.O. Box 26170
Greensboro, NC 27402-6170**

(The application may also be hand-delivered to Steve Moore, Room 123, Moore Building)

DEADLINE FOR SUBMITTING APPLICATIONS: Friday, February 1, 2008 (4:30 p.m.)

Note: Decisions regarding applications will be made and notifications should be mailed to students in late March or early April 2008.

THE UNIVERSITY OF NORTH CAROLINA AT GREENSBORO
SCHOOL OF NURSING

Nursing Admission Reference Form (For students who have not completed NUR 210 at UNCG)

Student _____ ID# _____

Instructions to the Student:

1. Please fill in your name and Student ID number on the attached reference form.
2. Mail the form to a nursing school instructor who can comment on the items listed, or to a recent employer. With the form, attach a letter asking the individual to complete it for you. For the convenience of the person completing the form, enclose a stamped envelope addressed to Dr. Karb.
3. Mail the form to the individual in sufficient time for the person to complete the form and return it by the February 1 deadline.

Instructions to the Person Providing the Reference:

Most students who apply for admission to the basic BSN nursing program at The University of North Carolina at Greensboro School of Nursing complete two sophomore level "pre-nursing" courses at UNCG. The first of these, NUR 210 - Concepts in Nursing introduces students to essential nursing content, skills, and expectations for behavior. Evaluation of student behavior in this course is part of the data used in selecting nursing students for the upper division courses. The above student did not complete NUR 210 at UNCG, but the Admissions Committee is interested in an evaluation of the behavior of this student. Please complete the rating below, or feel free to write a letter that addresses attendance, punctuality, the student's assumptions of responsibility for his/her own learning experiences, and the student's maturity. We suggest that a former faculty member or recent healthcare supervisor complete the form. Please return this by **February 1, 2008** to the address below. Thank you.

Please comment on the applicant's attendance and punctuality:

Please use the scale below to respond to remaining items:

C = Consistently U = Usually O = Occasionally S = Seldom NA = Not Applicable or None

Assumption of Responsibility for Own Learning Experiences

- ____ 1. Notified instructor/supervisor in advance of absences and unavoidable tardiness, except in emergency situations.
- ____ 2. Initiated plans for make-up work for approved absences/tardiness.
- ____ 3. Completed make-up assignments as contracted.
- ____ 4. Used time effectively
- ____ 5. Evidenced advance preparation (e.g., contributed relevant comments to discussion, was prepared to perform necessary skills.)
- ____ 6. Submitted assignments on time, according to guidelines.

Maturity of Behavior

- ____ 7. Utilized feedback from instructor/supervisor to improve performance/behavior.
- ____ 8. Demonstrated respect for rights of instructor and other students (supervisor and other employees) (e.g., was polite; did not interrupt or engage in disruptive behaviors).
- ____ 9. Demonstrated professional behavior during laboratory periods (e.g., used appropriate hand washing and hygiene, did not eat/drink or chew gum, respected privacy of lab partner and peers, used appropriate language) or demonstrated appropriate behavior in work setting.

Comments: Please include any other comments you feel would be helpful to the Admissions Committee

Signature

School or Agency Affiliation

Please print name

Telephone number

Title

Date

Please return to: Virginia B. Karb, Associate Dean, UNCG School of Nursing, PO Box 26170, Greensboro, NC 27402.