

Syllabus
PSC 511G -- Problems in Public Management: Grant Writing

August 28 – October 16, 2008, 6:30 p.m. - 9:20 p.m. unless otherwise noted.

Instructor: Fred Newman
Welfare Reform Liaison Project, Inc. OIC CAA
950 Revolution Mill Drive
Greensboro, NC 27405
(336) 691-5780 office/(336) 691-5785 fax
Email -- fredn@wrlp.net

Office Hours: One half hour prior to class and one half hour following class

Course Objectives

By the end of the course, students will:

1. Understand the importance of program planning in the development of a grant proposal
2. Understand the elements of program planning
3. Understand the “jargon” of grants
4. Be able to research and identify different types of funding sources and grants
5. Understand the basic elements of a grant proposal, including community assessment, objective setting, evaluation techniques and budget development within a grant proposal
6. Produce a basic grant proposal complying with funding source requirements
7. Evaluate grant proposals

Required Text

No text will be required. Internet readings may be assigned during class

Class Schedule

August 28 (3 Hour Class)

Overview of Class

- Introduction of instructor and students
- Topics to be covered
- Schedule
- Description of assignments

The Basics of Grant Planning

- Program planning and resource development
- Uses and types of grants and other possible funding sources
- Types of grant sources
- Grant barriers
- Basic program planning elements

September 4 (3 Hour Class)

Basic Program Planning Elements (continued)
Funding Decision Exercise

September 11 (3 Hour Class)

Grant Sources
Grant Formats
Preparation for Grant Request and Evaluation Role Play

September 18 (2 Hour Class)

Grant request and evaluation role play. Time will be given at the beginning of class for role play preparation. Individual consultation on grant topic after class

Grant topic due

September 25 (1 1/2 Class)

Panel of Funding Sources
Individual consultation following class

Grant funding source and grant summary due (by email)

October 2 (1 Hour Class)

Course review

October 9 (No Class, Instructor will schedule appointments during the week, but not on Oct. 9)

October 16 (1 1/2 Hour Class) Final may be given as take-home rather than in class)

Final Exam – Evaluation of a Grant Proposal

Written proposals due

Grading

20% -- Overall participation and discussion (includes role play and meeting required deadlines)

60% -- Written grant proposal

20% -- Final Exam – Evaluation of Grant Proposal