

**Syllabus**  
**PSC 511G -- Problems in Public Management: Grant Writing**

October 15 – December 10, 2009 6:30 p.m. - 9:20 p.m. unless otherwise noted.

Instructor: Fred Newman  
Welfare Reform Liaison Project, Inc. OIC CAA  
950 Revolution Mill Drive  
Greensboro, NC 27405  
(336) 691-5780 office/(336) 691-5785 fax  
Email -- [fredn@wrlp.net](mailto:fredn@wrlp.net)

Office Hours: One half hour prior to class and one half hour following class

**Course Objectives**

By the end of the course, students will:

1. Understand the importance of program planning in the development of a grant proposal
2. Understand the elements of program planning
3. Understand the “jargon” of grants
4. Be able to research and identify different types of funding sources and grants
5. Understand the basic elements of a grant proposal, including community assessment, objective setting, evaluation techniques and budget development within a grant proposal
6. Produce a basic grant proposal complying with funding source requirements
7. Evaluate grant proposals

**Required Text**

*No text will be required. Internet readings may be assigned during class*

**Class Schedule**

**October 15 (3 Hour Class)**

Overview of Class

- Introduction of instructor and students
- Topics to be covered
- Schedule
- Description of assignments

The Basics of Grant Planning

- Program planning and resource development
- Uses and types of grants and other possible funding sources
- Types of grant sources
- Grant barriers
- Basic program planning elements

**October 22 –NO CLASS**

**October 29 (3 Hour Class)**

Basic Program Planning Elements (continued)  
Funding Decision Exercise

**November 5 (3 Hour Class)**

Grant Sources  
Grant Formats  
Preparation for Grant Request and Evaluation Role Play

*Grant topic due*

**November 12 (2 Hour Class)**

Grant request and evaluation role play. Time will be given at the beginning of class for role play preparation. Individual consultation on proposal preparation project after class

**November 19 (1 1/2 Class)**

Panel of Funding Sources

**Individual consultation following class**

*Grant funding source and grant summary due (by email)*

**November 26 – NO CLASS (Thanksgiving)**

**December 3 (1 Hour Class)**

Course review

**December 10 (1 1/2 hours. Final may be given as take-home rather than in class. Deadline would be December 13 if take-home)**

**Final Exam – Evaluation of a Grant Proposal**

**Written proposals due**

**Grading**

20% -- Overall participation and discussion (includes role play and meeting required deadlines)

60% -- Written grant proposal

20% -- Final Exam – Evaluation of Grant Proposal