



THE UNIVERSITY OF NORTH CAROLINA AT GREENSBORO
DECEMBER 2009 COMMENCEMENT CEREMONY
TO DO LIST FOR UNDERGRADUATES

THREE IMPORTANT THINGS YOU NEED TO DO:

1. Inform the University whether or not you plan to attend the commencement ceremony at 10:00 A.M. on Thursday, December 17, 2009—

Complete the online RSVP form found at <http://web.uncg.edu/reg/forms/rsvp/student.asp> no later than Thursday, December 3.

2. Purchase Regalia—

The first day for purchasing your cap and gown is October 7 at Graduation Celebration. If you are unable to order regalia on October 7, go to the Bookstore and place your order by November 6. Students who are eligible to graduate with honors according to the guidelines in the *Undergraduate Bulletin* may pick up honors cords in the Bookstore around the first of December. The Bookstore will have a list of students eligible for honors cords. The honors designation is tentative until final grades are recorded. If you have questions, contact the Bookstore at 336/334-5563.

3. Pay the Graduation Fee—

\$55.00 must be paid to the Cashiers and Student Accounts Office no later than November 17—thirty days prior to your graduation date.

WHAT TO DO & EXPECT COMMENCEMENT MORNING:

The UNCG commencement ceremony is a formal, traditional, academic exercise. The ceremony will begin with a processional of all participants, followed by: greetings and speeches from academic dignitaries, the conferring of degrees, tassel turning ceremony, singing of the Alma Mater, ringing of the University Bell, and the recessional. The Commencement Brass will provide music. During the December commencement ceremony names of all degree candidates are announced as they walk across the stage, receive their diploma covers, and shake hands with the Chancellor.

Previous commencement programs may be viewed online at:

<http://www.uncg.edu/reg/Com/ProgramIndex.html>.

✓ Go to <http://www.uncg.edu/reg/Com/ColiseumInfo.html> for a map of the parking area. Parking is free and no passes are required for students or guests.

✓ Seating in the Coliseum is open and no tickets are required.

✓ Arrive at the entrance of the Special Events Center at the Greensboro Coliseum no later than 9:15 A.M. You must check in and receive a name card. You will be directed to the East Wing and placed in alphabetical order with your College/School.

Go to <http://www.uncg.edu/reg/Com/ColiseumInfo.html> for a map of your assembly area.

- ✓ The processional begins promptly at 10:00 A.M.
- ✓ When your College/School is called, climb the stairs to the stage and hand your name card to the reader. Cross the stage, receive your diploma cover, and shake hands with the Chancellor, Dean, and Trustee.
- ✓ A professional photographer will take your picture as you walk across the stage, and as you exit the stage.
- ✓ Wear your tassel on the right side of your cap unless you are a second-degree student. During the tassel turning ceremony, undergraduates will turn their tassels from the right side to the left to indicate receipt of the Baccalaureate.
- ✓ There is NO rehearsal. The purpose of this message and the Commencement Central Web site, CommencementCentral.uncg.edu, is to provide all the information students and families will need. If you have further questions, please contact registrar@uncg.edu.

TIPS FOR AN ENJOYABLE COMMENCEMENT EXPERIENCE:

- ☞ Eat Breakfast! The ceremony will last approximately two and a half hours.
- ☞ Dress warmly. There will be an ice surface under the arena floor; the floor and air temperature will be chilly.
- ☞ If a friend or family member has restricted mobility or is deaf or hard of hearing, see <http://www.uncg.edu/reg/Com/Special.html> for more information.
- ☞ Monitor the weather. In the event of ice or snow, call 336/334-4400 for up-to-date information about commencement plans. Such information will also be broadcast on local media.

We congratulate you on your accomplishments and look forward to seeing you at the ceremony on December 17. Please contact registrar@uncg.edu if you have questions or concerns about the commencement ceremony.