



November 2, 2009

MEMORANDUM

TO: UNCG Faculty and Emeritus Faculty

FROM: Daniel Winkler, Faculty Marshal

RE: Fall Commencement, Thursday, December 17, 2009

I invite each of you to the University's commencement ceremony on Thursday, December 17, at 10:00 A.M., at the Greensboro Coliseum.

I hope that each of you will seriously consider participating in this commencement ceremony as it is a milestone in the lives of our graduates and in that of the entire University. Graduates often let us know how much it meant to them to have had their professors present to witness their commencement.

Faculty Attendance

All faculty members (active and emeritus) are encouraged to participate in the commencement ceremony.

Because of the special seating arrangements, we must know how many of the faculty plan to participate. **Please visit <http://web.uncg.edu/reg/Forms/rsvp/Faculty.asp> and complete the online commencement participation form by Thursday, December 3, 2009**, to let us know whether or not you plan to march in the processional.

Maps of the Coliseum, assembly and robing area, and line of march can be found at www.uncg.edu/reg/Com/ColiseumInfo.html. If you have special needs or concerns about the accessibility of any area, please contact registrar@uncg.edu.

Assembly and Procession

The faculty will assemble in the Atrium beginning at 9:40 A.M. Please be robed, in line, and ready to march at 10:10 A.M. You may safely leave your belongings in the Atrium, which will be secured during the ceremony by either University or Coliseum staff.

The faculty will be seated in special sections to the left and right of the graduates, who will be seated in chairs on the arena floor. Those who march in the processional are expected to wear academic regalia. The university bookstore's deadline for faculty regalia rental is November 6.

Parking

Parking at the Coliseum is free to participants and their guests. Since there are no other scheduled events at the Coliseum on commencement morning, parking passes are not needed.

In summary, I welcome you to UNCG's December commencement. If you have any questions, please contact registrar@uncg.edu. We encourage you to visit the following Web sites for more information: CommencementCentral.uncg.edu and www.uncg.edu/reg/Faculty/index.html.

I look forward to seeing you at the Greensboro Coliseum on Thursday, December 17.