



THE UNIVERSITY of NORTH CAROLINA  
**GREENSBORO**

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MEMORANDUM

TO: All University Faculty and Staff  
Leaders of Affiliated Organizations

FROM: Chancellor Linda Brady

DATE: February 8, 2012

SUBJECT: University Staff Excellence Award – Nominations for 2011 – 2012

I am proud of the many outstanding, devoted employees of UNCG and am pleased to encourage your nominations for the University Staff Excellence Award for the tenth year. This award recognizes staff members who have demonstrated excellence in their contributions to the University this year.

The University Staff Excellence Award of \$1,000 will be presented to up to two deserving permanent SPA or EPA non-faculty employees who are in good standing and have been employed at UNCG for at least two years as of the nomination deadline ( March 30). Staff, faculty, supervisors, administrators and/or students may make nominations for this award.

Nominations should be based on one or more of the following criteria:

**Devotion to Duty** – The nominee has exhibited unselfish devotion to duty far and above the normal requirements and has contributed significantly to the advancement of service to the UNCG community and to the people of North Carolina.

**Innovation** – The nominee has successfully established new and outstanding work methods, practices and plans for his/her department that are consistent with the University's mission.

**Service** – The nominee has made outstanding contributions to the University through involvement on committees and/or representing the University in civic or professional organizations.

**Human Relations** – The nominee has made outstanding contributions in the field of human relations or employee management relations that foster a model working and/or learning environment.

**Other Achievements** – The nominee has made outstanding contributions or service deserving recognition not described in the categories above, including, but not limited to, acts that demonstrate safety and heroism or other examples beyond the call of duty.

I encourage you to consider nominating a colleague for this important award. Please complete the nomination form and return to the Staff Excellence Awards Committee, c/o Betty Betts, Human Resource Services, Campus, by March 30, 2012.

Thank you.