

**UNCG Staff Senate  
March 13, 2008 Minutes  
416 Bryan Building**

**Roll Call**

Forty delegates, two ex-officio member and three guests were present.

*Attending:* (40), Peter Ashe, Linda Bennett, Patty Booker, Kevin Bullard, Ray Carney, Janet Dunbar, Mary Early, Kelly Elliott, Michelle Griffin, Judy Guard, Pamela Harrod, Janet Hendley, Sharon Humphrey, Ben Kunka, Davis Lee, Kevin McClain, Gay McDonald, Liz Meeks, Scott Milman, Todd Mitchell, Amy Moore, Lloyd Norman, Ann Perdue, Dean Perdue, Cathy Rogers, Cathy Rothermel, Amelia Smith, Paula Terrell, Connie Uselman, Cindy Van Laar, David Vaughan, Scott Walser, Meredith Walther, Kathy Watford, Mitzi Wilder, Mike Williams, Suzanne Williams, Sheryl Williamson, Brian Wilson, and Lori Wright.

*Ex-officio:* (2), Alan Boyette, Sharlene O'Neil

*Absent with notice:* (6), Heather Azzu, Joyce Graves, Diane Logan, Kathleen Mooney, Jennie Prince, and Donna Sexton.

*Absent:* (2), Stogie Davis, and Trina Gabriel.

*Guests:* (3), Rebecca Adams, Charles Tedder and Barbara Tookey

**Call to Order**

The meeting was called to order by Suzanne Williams at 10:00 a.m.

**Minutes**

Amy Moore presented minutes of the February 14, 2008 meeting. Ben Kunka moved to approve the minutes as amended and Scott Milman seconded the motion. The motion was approved unanimously.

**Office of the Provost – Alan Boyette**

Alan Boyette announced that there are two candidates for the Associate Provost of Undergraduate Education. The candidates will be on camps on March 20<sup>th</sup> and 27<sup>th</sup>. He reminded everyone that the Banner HR Training begins on April 1. Some of the benefits of the new Banner HR will include personnel actions and time/leave being able to be completed electronically and having real time access to HR data. Banner HR will go live July 1, 2008. To register for classes visit <http://banner.uncg.edu/hr/>.

### **Chief of Staff – Sharlene O’Neil**

Sharlene O’Neil brought greetings from the Chancellor. She then clarified that staff interested in participating in any of the previously announced leadership programs should submit an application. Two candidates will be chosen for each program. If you know of someone who would be a good candidate, please share the information with them.

### **UNCG Tomorrow – Kevin Bullard (with Rebecca Adams and Barbara Tookey)**

Kevin Bullard presented an overview of UNC Tomorrow and the UNCG Tomorrow planning process. For information, visit <http://www.nctomorrow.org/> and <http://uncgtomorrow.uncg.edu>.

Staff are encouraged to participate in the UNCG Tomorrow planning process by providing feedback online and by attending one of two upcoming forums:

- Wed., March 19 – Faculty/Staff Forum – 3 pm in the EUC Alexander Room
- Mon., March 24 – Open Forum – 12 noon in the EUC Alexander Room

Provost Perrin and the Deans came up with a list of six Proposed Major Initiatives to come from UNCG as a part of the report to President Bowles. They are:

- Center for Entrepreneurship
- Institute for Translational Health Science
- Joint School of Nanoscience and Nanoengineering
- Meeting the workforce needs for Registered Nurses
- Regional Partnership for the Improvement of Teaching and Student Learning
- School of Pharmacy

It was mentioned that the May 1 deadline likely coincides with the General Assembly deadline for budget requests. Proposals will move forward with ideas for funding as well as a timeline.

UNC Tomorrow highlights areas where citizens of North Carolina want the University system to focus. Our goal is to find ways to meet identified needs. Discussion was held regarding how UNCG initiatives may compare to those from other UNC campuses.

Suzanne Williams shared that Norma Houston spearheaded the UNC Tomorrow Commission and has created a document that articulates how staff can connect to UNC Tomorrow and how it ties into the strategic plan. When this document becomes available, it will be distributed widely.

### **UNC Staff Assembly – Suzanne Williams**

JC Boykin, chair of the UNC Staff Assembly, will be our special guests at the next Staff Senate meeting. All staff are invited to attend. The meeting will be held in the EUC Kirkland Room Thursday, April 10<sup>th</sup> at 10am.

### **UNC HR Task Force – Suzanne Williams**

Ann Lemon, Associate VP for HR for the UNC system, recently attended a staff forum at UNC Chapel Hill to address concerns about the HR Task Force recommendations. Todd

Mitchell asked if a similar forum would be held at UNCG. He also raised questions about mechanisms for feedback. Suzanne Williams agreed to follow up.

[Note: A town hall forum facilitated by Dr. Alan Boyette and Ann Lemmon has been scheduled for 2pm Tuesday, April 29<sup>th</sup> in the EUC Maple Room.]

## **Committee Reports**

### Communications – Davis Lee for Kevin McClain

The Employee Enrichment Fit for Service Series is up on the website and a poster has been printed to publicize this speaker series. In addition, a Campus Weekly insert will promote the programs. Newsletter articles are due to Kevin by Friday, March 14.

### Elections Committee – David Vaughan

David Vaughan welcomed two new Senators – Brian Wilson from the First Card Center representing Business Affairs / Business Services and Janet Dunbar from Campus Recreation representing Student Affairs. The nomination period for 2008-2010 has closed. Electronic voting will occur March 17 - March 25 with March 26 allotted for paper ballots. Most of the open seats are uncontested; only a few seats in the Division of Academic Affairs are contested.

### Employee Enrichment Committee – Mary Early

Mary Early reported that the committee is excited to introduce the upcoming Fit for Service brown bag lunch speaker series. The speakers will present on April 3 – Lisa Thomas; April 8 - Dorothy Merchant; and April 14 – Jull Shaw. Each event will be held in 416 Bryan. A flyer has been created highlighting the Employee Enrichment Fund, the Staff Senate Scholarship, and the Employee Loan Fund. This will be a part of the solicitation that will go out to all staff during the annual campaign.

### Employee Recognition Committee – Sheryl Williamson for Jennie Prince

The Employee Recognition Committee continues to surprise staff members with Staff Stars. University Staff Excellence Award nominations are due by the March 27th.

### Service Committee

Paula Terrell reminded Senators about Relay for Life April 18 – 19; there is a \$10 entry fee. Sharon Humphrey reminded Senators about the Guilford Heart and Stoke Walk May 31<sup>st</sup> at Country Park. Participants may register online for either event. If you are unable to participate, please consider supporting a UNCG team member with a donation. Suzanne Williams encouraged everyone to help with Commencement May 16 at the Greensboro Coliseum; contact Abby McCrillis or Karen Haywood.

## **Other Business**

### **Request from Graduate School Association**

Charles Tedder, Chair of the Graduate Student Association, made a presentation regarding adding a Staff Senate ex-officio seat for a member of the Graduate Student Association. He presented a historical document regarding the Graduate Student Association (see attached). Reasons for the request are to foster a cooperative relationship between graduate students (future faculty) and staff and to expose graduate students to the infrastructure of the college campus. Mitzi Wilder moved that we take up this discussion for consideration at our April 10th meeting. Ann Perdue seconded and the motion was approved.

## **News and Announcements**

Suzanne Williams announced that Chancellor Sullivan has approved the holiday scheduled recommended by Staff Senate and submitted to her by Alan Bridge.

Connie Uselman announced that UNCG will be hosting an Administrative Personnel Conference April 18, 8am-3pm. Early registration (\$35) ends April 4. The event will cover a variety of topics including wellness and professional development.

The Division of Business Affairs is seeking nominations for the Betty Hardin Award. The deadline for submissions has been extended to March 28.

Suzanne Williams extended an invitation to the UNCG Bicycle Master Plan Open House and distributed information about the UNCG license tag program.

## **Adjourn**

The meeting was adjourned at 12 pm.

Respectfully submitted by Amy Moore, Secretary.

### **NEXT MEETING**

Thursday, April 10, 2008  
10am-Noon  
EUC Kirkland Room  
(Please Note Room Change)