

UNCG Staff Senate Executive Committee
August 28, 2008 Minutes
EUC Student Conference Room A

Roll Call

Attending: (6) Scott Milman, Judy Guard, Janet Hendley, Sheryl Williamson, Sharon Humphrey, Suzanne Williams

Absent with notice: (2) Kevin Bullard, Donna Sexton

Call to Order

The meeting was called to order by Scott Milman at 10:00 a.m.

Minutes

The minutes from the July 24 meeting were approved.

Items Discussed

- *Inclusiveness and Diversity Forum:* Scott and Janet met with the chairs of the Faculty Senate committee on Inclusiveness and Diversity; Sue Dennison and C. P. Gause. A forum is tentatively planned for September 17th from 3-5 pm in the EUC Kirkland Room. This will be an interactive presentation. Staff Senate may tailor some of our own Brown Bag Seminars to tie in to this theme. Scott has asked C. P. Gause to attend our next Staff Senate meeting on September 11 to explain what it is all about.
- *EPA Non-Faculty:* Scott reported that Katie Brown, Assistant Provost called him regarding three minor policy changes from General Administration that will affect EPA Non-Faculty employees. She will speak at our next meeting.
- *SPA Salary Increases:* Scott reminded us that SPA employees will see pay increases in this month's paycheck. HRS is looking at temp employee adjustments in October.
- *October Staff Senate Meeting:* The NC Staff Assembly will be meeting October 9 – 10, and Scott, Suzanne, and Kevin will be attending that meeting. We discussed whether the October 3 Fallin' for Fun Fest should take the place of our October 9 Staff Senate meeting. However, since a lot of senators do not know how to use Blackboard, Judy suggested she could hold a Blackboard Open Session on October 9 from 10-11. We will discuss this at the September 11 Staff Senate meeting.
- *Staff Senate Website:* Suzanne asked about the calendar that used to be on the website. It is no longer there. The committee also discussed putting the information for logging into the Blackboard guest account on the Staff Senate web page so that anyone can access the information about Staff Senate in Blackboard.
- *Senator Vacancies:* Suzanne mentioned that we have some senators that have 2 consecutive absences with notice. Should we address this now? Judy is going to send the Executive Committee email with information on the senators who have missed July/Aug meetings.
- *Staff Perks List:* The Staff Perks list needs to be updated and given out at Fun Fest and in Campus Weekly.
- *Staff Senate Newsletter:* Suzanne is still doing the the Staff Senate Newsletter. She needs content by Wednesday September 17 to get it to Campus Weekly by September 24, in order for it to be in Campus Weekly before Fallin' for Fun Fest.
- *Bus times and Staff Work Hours:* Sheryl mentioned that some staff cannot ride the Park & Ride bus because it leaves before they can get to it. Some staff cannot leave their desks before 5pm, and walking across campus to catch the bus is difficult from some areas of campus.

- *Elections Committee Report:* Suzanne reported that she has talked to everyone on her committee and plans to meet in the next 6 weeks. She has asked Todd Mitchell to be co-chair of the Elections Committee.
- *Service Committee Report:* Sharon reported that she has sent email to everyone on her committee with information on their meetings. She won't be able to attend the September 11 Staff Senate meeting because of an HR Banding meeting.
 - She will have the volunteer signup sheet for Fallin' for Fun Fest to go around at the next meeting.
 - Staff Appreciation is October 3
 - Fall Fest is Sep 27-28 – we do not need to volunteer for this event
 - Suzanne volunteered to work with Sharon on International Housekeeper's Week
- *Staff Recognition Committee Report:* Sheryl reported that they already have 2 nominees for Staff Stars. The committee met after our last Staff Senate meeting. The Executive Committee discussed the possibility of increasing the level of involvement of the Staff Recognition Committee in the Staff Excellence Awards. Enhancements to the Staff Excellence Awards event were also discussed and Scott will discuss these with Chancellor Brady.
- *Enrichment Committee:* Janet reported that the committee met after our last Staff Senate meeting, and will be meeting on September 9.
 - Email has been sent out for ideas on Brown Bag Seminars. Suzanne offered several ideas including Carpooling 101 and Bicycle Safety (with Campus Police). She is interested in working with the Enrichment Committee on this. Janet mentioned that Jill Shore is interested in re-scheduling her seminar on nutrition that was cancelled last year. Kevin Bullard has expressed interest in a resume building seminar.
 - Janet also let us know that flyers about the Staff Scholarship Fund are going into the new staff orientation packets.
- *Employment Welfare Committee:* Scott reported for Ray Carney. Ray has met with Christine Murray and Jane Myers of the UNCG Benefits Committee. The Faculty Senate and the Staff Senate will assist the UNCG Benefits Committee. Ray will be Scott's representative to that committee.

Adjourn

The meeting was adjourned at 11:35 am.

Respectfully submitted by Judy Guard, Secretary.

NEXT MEETING

Thursday, September 25, 10 am – 11am in EUC Student Conference Room A