

UNCG Staff Senate Executive Committee
November 20, 2008 Minutes
EUC Student Conference Room A

Roll Call

Attending: (6) Kevin Bullard, Judy Guard, Janet Hendley, Sheryl Williamson, Sharon Humphrey, Donna Sexton

Absent with Notice: (2) Scott Milman, Suzanne Williams

Call to Order

The meeting was called to order by Kevin Bullard at 10:00 a.m.

Minutes

The minutes from the October 23 meeting were approved.

Items Discussed

- *Communications Committee Report:*
 - Donna reported that the Communications Committee is meeting via email.
 - Donna will check on Staff Senate website updates with Jonathan Britton.
 - Donna will follow up with Scott on the status of the bulletin board for EUC.
- *Service Committee Report:*
 - Sharon reported that we gathered 800 books for the Animal Rescue and Foster program.
 - A sign up sheet for the Fox 8 Gifts for Kids program was passed out at the last Staff Senate meeting. New toys can be donated at Lowe's. People can contact Sharon if they want to help with the program.
- *Staff Recognition Committee Report:*
 - Sheryl reported that she needs more star balloons. Next year we may need to get a helium tank, since Sheryl is now using the one from her office.
 - Kevin Bullard suggested looking at Oriental Trading Co. for other ideas, such as star trophies.
 - Kevin also volunteered to write a Staff Star Haiku that could be read when someone is presented with the award, and Janet Hendley offered to do calligraphy for it.
 - The Staff Senate website needs to be updated with the new wording for Staff Stars.
 - Sheryl asked about Excellence Day. Is it going to be May 6? Will there be a luncheon this year? Sheryl will follow up with Scott about this.
 - Sheryl is waiting to hear back from Scott about the Staff Senate bulletin board, for posting Staff Star information.
- *Enrichment Committee:*
 - Janet reported that the Enrichment Committee met on Nov 12 with 6 out of 9 people attending.
 - Terri Clark from University Advancement is going to help the committee with the Staff Senate Scholarship. We must have \$25,000 by 2011.
 - Felicia from Advancement has agreed to come and sit on the committee as an ex-officio member.
 - Janet would like a slot on the Dec 4 Staff Senate meeting to talk about the fund with senators.
 - The Brown Bag Seminars were a great success and we are getting lots of good ideas from committee members. The committee has decided to do one a month instead of clustering them. The committee is hoping to do one on Finances in January, and prefers to work with on-campus people.
 - A feedback survey was created and sent to all who registered for the Brown Bag Seminars.

- The Staff Perks information has been updated and a PDF has been posted on the Staff Senate webpage.
- Go Red for Women – Connie Uselman is coordinating and working with the American Heart Association. Last year Macy’s gave a discount if you wore red on that date, not sure if they are doing it again this year.
- Kevin Bullard reported on a couple of items:
 - At our December 4 Staff Senate meeting, we will have an update for the Aramark contract, Sue Stinson will give an update on the Strategic Planning Committee, and Chancellor Brady will attend. Note: The Executive Committee voted not to have food at the December 4 meeting due to budget.
 - Kevin reported that any Staff Senate purchasing needs to go through Karen Core, who has the P-Card.

Adjourn

The meeting was adjourned at 11:00 am.

Respectfully submitted by Judy Guard, Secretary.

NEXT MEETING

Thursday, December 11, 10 am – 11am in EUC Student Conference Room A