

**UNCG Staff Senate
December 4, 2008 Minutes
EUC Alexander**

Roll Call

33 Senators, 2 ex-officios, and 1 guest were present.

Attending: (34) Patty Booker, Jonathan Britton, Kevin Bullard, Lois Carney, Ray Carney, Jeffrey Coleman, Janet Dunbar, Judy Guard, Janet Hendley, Sharon Humphrey, Brad Johnson, Julee Johnson, Felicia Joyner, April Judge, Lee Knight, Stacy Kosciak, Ben Kunka, Gay McDonald, Liz Meeks, Scott Milman, Amy Moore, Jennifer Oleson, Katie Ostrowka, Debbie Reynolds, Cathy Rothermel, Donna Sexton, Libby Sexton, Judy Smith, Rhonda Strader, Connie Uselman, Cindy Van Laar, Karen Ward, Kathy Watford, Brian Wilson

Ex-officio: Rebecca Adams, Linda Brady

Absent with notice: (7) Shelley Ewing, Connie Harman, Teresa Lewis, Amelia Smith, Suzanne Williams, Sheryl Williamson

Absent: (8) Peter Ashe, Mark Coker, Joe Dixon, Dale Koutsky, Todd Mitchell, Ann Perdue, Dean Perdue, Cathy Rogers

Guests: (1) Mike Byers

Call to Order

The meeting was called to order by Scott Milman at 10:00 a.m.

Minutes

Kevin Bullard presented the November 13 minutes for approval. Amy Moore made a motion to approve, Sharon Humphrey seconded the motion. The motion passed and the minutes were approved.

Agenda

Kevin Bullard presented the proposed agenda for the meeting. Ben Kunka made a motion to approve the agenda, and Brian Wilson seconded the motion. The motion passed and the agenda was approved.

Welcoming Guests

Scott welcomed the senators to our last meeting of the semester and thanked everyone on the senate for their hard work. He asked us to start thinking about our focus for next semester by talking to constituents and paying attention to items of concern that might spur new projects for the Staff Senate. Scott then welcomed Chancellor Brady to our meeting and asked for her remarks.

Chancellor Brady's Remarks

- The Chancellor hosted 30 international students at the Bryan House for Thanksgiving and told us how rewarding this experience was for her.

- Thanks to the generosity of UNCG's employees, we exceeded our goal of \$225,000 this year for SECC by contributing a total of \$287,407. The chancellor thanked Cindy Farris for her leadership in this effort.
- The UNCG Board of Trustees recently approved a recommendation to increase tuition and fees for the 2009-2010 year. After a thorough analysis, and the support of both undergraduate and graduate student leadership, a 5% increase in tuition for undergraduate residents and graduate residents, 2.5% for non-residential students, and 1% in student fees was approved. 50% of the revenues will go to Financial Aid. The other 50% will be invested in Faculty support to help raise their salaries to 80% of their peers.
- The chancellor said there was nothing new to report about our budget for the next fiscal year. She did state that we are looking at some permanent budget cuts for 2009-2010, and are currently planning for 1%, 3%, 5% and 7% cuts. Cuts will be taken from vacant positions first. By mid to late January we should know what level the cuts will be. The chancellor also stated that the whole campus will be involved in this effort.
- One piece of good news: Governor Easley has indicated that we will be able to move forward with the \$42 million academic and office building to be built in the parking lot of the Bryan building. This will create 1500 construction-related jobs.
- An important and exciting announcement will be made at the Greensboro Coliseum in a press conference at noon on December 5, regarding an agreement between the Greensboro Coliseum and UNCG Athletics. The chancellor stated that athletics is an important part of the University and steps we take will build revenue for the University. We will not reallocate funds that support academics as part of this agreement.
- Blue and Gold day is also December 5, and the chancellor will be giving away Blue and Gold T-shirts to students that day. Aramark will also be giving away free coupons.

Dining Request for Proposal Process – Mike Byers, Assistant Vice Chancellor for Business Affairs

- Every 3-5 years UNCG goes through the bidding process for dining services.
- Aramark has been our provider for dining services for over 40 years. They provide service covering convenience stores, catering, the dining hall, and the food courts.
- During the next 6 months UNCG will be choosing the next provider.
- The process includes a committee of 14 people who are the sounding board for the Request for Proposals (RFP). This committee is comprised of students, faculty and staff who meet once a week.
- In February 2009 the RFP will be sent out to companies who will have 2 months to respond in writing.
- The committee will review and narrow the list to 3 or 4 companies, who will be invited to come to campus and present to the committee. These presentations will be open to everyone to attend, and will take place in mid April. Look for details to come out in Campus Weekly.
- The successful proposer will be contacted in May. Our contract with Aramark ends in June.
- The new contract will be for 10 years.
- Any input for the RFP can be sent to Mike Byers via email to mtbyers@uncg.edu.

Presentation of Draft UNCG Mission and Vision Statements – Sue Stinson, Chair of Mission and Vision Review Committee

- Sue came to the Staff Senate for endorsement of the new UNCG Vision and Mission Statements.
- The resolution was sent to Staff Senate earlier via email.
- There have been many more versions to these statements since our last Staff Senate meeting on November 13, when Sue presented to us the versions at that time.
- From November 13 – November 19 a web survey was conducted. There were 82 responses to that survey, 14 of which were from Staff. There were also 2 open forums to discuss the statements, and 34 people attended those. Student Government responded, as well as communications studies students. Two draft vision statements were put out and the comments gleaned helped the committee draft the final version.
- The current version has been approved by the chancellor and endorsed by student government and the Faculty Senate.
- The resolution was read by Scott Milman. A motion to endorse the resolution was made by Brian Wilson. Cindy Van Laar seconded the motion. The senate voted and the motion to endorse the resolution passed.
- Email Sue Stinson by December 10 if you have any further suggestions.

Ex-Officio Reports

EPA Human Resources–Alan Bridge

Alan could not attend the meeting.

Faculty Senate Chair – Rebecca Adams

No report.

Committee Reports

Elections – Suzanne Williams

Suzanne could not attend.

Communications – Donna Sexton

- Jonathan Britton is working on the Staff Senate website. Staff Perks are now listed on the website, as well as minutes from our meetings.
- Flyers for Staff Stars are being done.
- Because of funding, we may not be able to afford the bulletin board that we hoped to put up in Elliott Center.

Service – Sharon Humphrey

- Fox 8 Gifts for Kids –They still need volunteers for this. Email Sharon Humphrey if you can help. They need sorters and people to package the toys.
- MS Walk in Kernersville is Saturday, April 25. The Staff Senate has been registered as a team to walk. We can also volunteer to work this event. Information will be posted on our Blackboard site.

Staff Recognition – April Judge for Sheryl Williamson

- The new Staff Stars flyers will be uploaded to the Staff Senate website.

- 2 Staff Stars will be given out in January.
- Scott challenged senators to send a Staff Star in before the end of the year.

Employee Enrichment – Janet Hendley

- Go Red for Women event will be on February 13 in EUC from 10am – 2pm. This year we are working with the American Heart Association and the Student Health Center.
- Brown Bag Seminars will be presented once a month starting in January. The next one will be scheduled for the end of January and will be on finances.
- The Staff Scholarship Fund needs to be funded to \$25,000 by 2011. We need to look at strategies to educate faculty and staff about the fund. A small group of people will need to look at the wording of the scholarship and find out exactly what it will be used for and how it will be awarded. Scott asked Janet to present to Staff Senate when the group finished this work.

Staff Welfare –Ray Carney

- The UNCG Benefits Committee has formed 2 sub-committees. One committee is working on a survey to be sent out in the spring, asking everyone for input on priorities for benefits. The other committee is conducting a peer institution review.
- Any input on benefits related issues from constituents can be sent to Ray.
- Results from the survey will generate focus groups on campus.
- The UNCG Benefits Committee is meeting with Chancellor Brady on December 12.
- Scott Milman suggested to Ray that he propose the UNCG Benefits Committee create an informational website.
- Connie Uselman suggested the UNCG Health Promotion Committee may collaborate with the UNCG Benefits Committee.

Announcements by the Chair Elect – Kevin Bullard

- December 5th: UNCG Blue and Gold Day
- December 5th: UNCG/Coliseum Announcement, RSVP if attending.
- December 9th: Chancellor’s Holiday Reception 4-6pm, Cone Ballroom.
- December 18th: Commencement 10 a.m. at the Greensboro Coliseum, Karen Haywood still accepting volunteers to help.

Announcements by Chair - Scott Milman

- Endorsement of Faculty Staff Retention – Section D of the UNCG Tomorrow Phase II response. The Staff Senate Executive Committee and the Faculty Senate have endorsed this section.
- Scott pointed out the Staff Senate passed our first true resolution at this meeting, when we voted on and passed the resolution to accept the UNCG Vision and Mission statements.

Other Announcements

- Amy Moore announced that Noah Hock will be sitting on the Staff Senate while she is on maternity leave, January – March.

Adjourn

The meeting was adjourned at 11:10 pm.

Respectfully submitted by Judy Guard, Secretary.

NEXT MEETING

Thursday, January 8, 10am – 12:00pm in EUC Alexander Room