

**UNCG Staff Senate
July 9, 2009 Minutes
Virginia Dare Room, Alumni House**

Roll Call

38 senators, 2 ex-officio, and 1 guest were present.

Attending: (38) Joseph Andrews, Jan Albrecht, Jonathan Britton, Kevin Bullard, Mark Cable, Lois Carney, Jeffrey Coleman, Rickey Craft, Peggy Craig, Dana Donaldson, Janet Dunbar, Marian Harrison, Beth Hens, Noah Hock, Sharon Humphrey, Julee Johnson, Brad Johnson, Lee Knight, Stacy Kosiak, Dale Koutsky, Tricia Lamar, Ivan Lyall, Gay McDonald, Scott Millman, Paige Morris, Jason Morris, Robin Paschal, Trina Porcher-Evans, Debbie Reynolds, Cathy Rogers, Libby Sexton, Judy Smith, Steve Sparks, Karen Stacherski, Connie Uselman, Karen Ward, Brian Wilson, Kristina Wright

Ex-officio: (2) Pat O'Rork, Laurie Kennedy-Malone

Absent with notice: (6) Alan Bridge, Erin Bentrim-Tapio, Shelley Ewing, Teresa Lewis, Jennifer Oleson, Katie Ostrowka

Absent: (5) Mark Coker, Joe Dixon, Dennis Harrington, Serena Raleigh, Rhonda Strader

Guests: (1) Deb Carley

Call to Order

The meeting was called to order by Stacie Kosiak at 10:00 a.m.

Minutes

Kevin Bullard presented the May 2009 minutes for approval. A motion to approve the minutes was made and seconded. The motion passed and the minutes were approved.

Opening Remarks

1. Welcome from Kevin Bullard. Explanation of slight logistical changes:
 - a. Roll call procedure rather than sign-in sheet. A reminder to those who arrive after roll call will be announced prior to each meeting adjournment.
 - b. Name plates will be randomly placed at table settings, rather than alphabetized at one table upon arrival in an effort to increase Senator collaboration
2. Kevin Bullard presents the theme for 2009-2010: *Committed. United. Strong*
 - a. Committed to UNCG
 - b. United for service
 - c. Strong against adversity
3. Kevin Bullard announces the Staff Senate initiatives for 2009-2010. These include:
 - a. Increase staff's awareness of the senate
 - i. Senators are encouraged to arrange a meeting time within their departments for executive committee members to promote Staff Senate awareness. These will be known as "road shows."
 - b. Reconfigure committees to match evolving staff and university needs
 - c. Serve UNCG and the community

- d. Position the senate for future growth and accomplishments

Introductions

Senators introduced themselves stating their name, department, length of service, and something interesting about themselves. Kevin Bullard presented Scott Millman with a framed picture of the 2008-2009 Staff Senate in recognition of his leadership during that period.

Ex-Officio Reports

Pat O'Rork & Deb Carley (for Alan Bridge): EPA- HR and HRS report:

- Leave Balances: Both Pat and Deb confirmed that all employee paid leave balances (sick and vacation leave, community service leave, overtime, compensatory time, and bonus leave) will be released to the News & Observer in Raleigh for possible publication.
- Budget: State budget has not been passed/approved by Governor Purdue at this time.

Budget Sounding Board Report

- Kevin Bullard referenced the [Budget Central Web site](#) and encouraged Senators to sign up for the [listserv](#) in order to be continuously updated
- Kevin Bullard reported that President Bowels announced he was against “across the board” budget cuts and instead is fighting for proportional budget cuts
- All universities have been asked to conduct program reviews in an effort to decide whether (only) one campus would offer certain majors/programs rather than multiple campuses within the UNC System
 - Pat O'Rork asked if this pertains to on-line programs only. Kevin responded that he would look into this further.
- When it comes to the subject of faculty teaching hours, it was reported that our faculty at UNCG teach more than the average faculty member at other UNC schools

Proposed Committee Changes

Kevin Bullard reiterated one of the initiatives for the year was to reconfigure committees to match evolving staff and university needs. Kevin proposed the following:

- Committee name changes
 - Communications (vs. Public Relations)
 - Recognition (vs. Employee Enrichment)
 - Service (vs. Outreach)
 - Personal & Professional Development (vs. Employee Enrichment)
 - Jason Morris spoke briefly about the importance of combining professional development opportunities with those also considered beneficial to personal development.
- New Committees
 - Budget & Compensation
 - Kevin mentioned that Faculty Senate had such committee and that its purpose as a Staff Senate committee may include looking into the UNCG

budget and how it's constructed, the UNC budget and how it works, research salaries of staff across UNC system and making recommendations to President Bowles.

- Bylaws
 - Making sure it's constantly up-to-date and that Senators are aware of procedures to follow when certain actions are needed
- Campus Community Well-Being
 - Brian Wilson adds that the purpose for this committee is broad, but will include the monitoring and development of overall employee well-being initiatives
- Unchanged (name):
 - Elections
 - It was not proposed to change the name of the Elections Committee, however, it was discussed that because the duties of those serving on this committee are typically concentrated during the spring elections, that only two to three senators would need to serve on this committee on a year-round basis and that members from other committees would be recruited during the spring when additional representation is needed.

Kevin Bullard: At this time, committee duties are to remain open to allow for members to mold and grow the committees.

Lee Knight: Are there limitations as to the number of members serving on each committee?

Kevin Bullard: Prefer 5-6 members on each of the committees with the exception of Elections. It was noted that those absent from today's meeting would be assigned to a committee based on need. Adjustments to these assignments could be made.

A suggestion was made by a senator to equip the Staff Senate webpage with a listing of current and proposed committees, members, and goals.

Kevin Bullard proposes new committees to be added. This was seconded and moved. Assigned as special committees, next meeting will propose that they become permanent (due to bylaws).

Senators choose committee to serve on

Kevin Bullard asked for each returning committee chair to provide a brief synopsis of each committee. Afterwards, senators were asked to divide into committees of their choosing. The remainder of the meeting consisted of the formulation of committee members and discussion among groups. Each committee chair or representative was asked to submit to Jason Morris via e-mail a listing of senators choosing to serve on that committee.

Final announcements by Chair – Kevin Bullard

Reminder to senators to gather outside on the steps of the Alumni House for a group photo to be taken.

Adjourn

The meeting was adjourned at 12:00 pm.

Minutes submitted by Jason Morris, Secretary, on July 31, 2009.

NEXT MEETING

Thursday, August 14, 2009 10am – 12:00pm in Virginia Dare Room, Alumni House