

**UNCG Staff Senate  
October 8, 2009 Minutes  
Virginia Dare Room, Alumni House**

**Roll Call**

38 senators, 4 ex-officio, and 2 guests were present.

*Attending:* (38) Jan Albrecht, Erin Bentrim-Tapio, Jonathan Britton, Kevin Bullard, Mark Cable, Lois Carney, Mark Coker, Jeffrey Coleman, Peggy Craig, Dana Donaldson, Janet Dunbar, Shelly Ewing, Marian Harrison, Beth Hens, Sharon Humphrey, Julee Johnson, Stacy Kosciak, Dale Koutsky, Tricia Lamar, Ivan Lyall, Teresa Lewis, Gay McDonald, Paige Morris, Robin Paschal, Trina Porcher-Evans, Katie Ostrowka, Cathy Rogers, Libby Sexton, Judy Smith, Steve Sparks, Karen Stacherski, Rhonda Strader, Connie Uselman, Karen Ward, Brian Wilson, Robert Walker, Debbie Reynolds

*Ex-officio:* (4) Scott Milman, Alan Bridge, Pat O'Rork, Steve Honeycutt

*Absent with notice:* (5) Jason Morris, Lee Knight, Brad Johnson, Noah Hock, and Kristina Wright

*Absent:* (5) Serena Raleigh, Jennifer Oleson, Rickey Craft, Dennis Harrington, and Joe Dixon

*Guests (3):* Michelle Stanley, Ray Carney, Debbie Biles

Call to order

Called to order by Stacy K at 10:06

Gwenne Causey (attending in place of Jason Morris) called roll.

Approval of minutes

Sharon Humphrey 1<sup>st</sup>; Karen Ward 2<sup>nd</sup>; no discussion; approved

Approval of agenda

Libby Sexton 1<sup>st</sup>, Brian Wilson 2<sup>nd</sup>, no discussion; approved

Opening remarks

Kevin Bullard

A. Executive team met with Chancellor Brady for a lengthy period of time during recent SS Executive Committee meeting

Discussed budget cuts – Refer to recent information (letter and peer chart) posted by Chancellor Brady on [Budget Central](#) website

Chancellor advocating for staff

Meeting ended with a discussion on budget/personnel cuts and how they have had an effect on staff morale (Jason Morris) and what Chancellor's feelings are about regarding this issue...

Chancellor Brady asks for ideas of possible options she can do

Suggestions made include: fireside chat, video message – similar to what governor has done. Stacey & Brian working on this project

Kevin liked the idea of doing this on a regular basis and adds that this is perhaps more personable than emailing to 18k people

**B. Fall Staff Assembly Meeting in Chapel Hill**

President Bowles spoke – “it feels pretty rotten on this side”

900 system wide cuts; 600 of these were filled positions

Protecting academics is a goal

See UNC Tomorrow for action plan

- 1 – Improve K-12 – need strong principals; UNC system trains majority teachers in state
- 2 – Increase access to UNC system; NC leads nation in low income people; make greater use of community colleges
- 3 – Board of Governors – new way of thinking re enrollment funds – tie to Retention & Graduation Rates; per Chancellor Brady – this is good for UNC-Ch & NCSU but not others; Chancellor has voiced opposition with schools similar to UNCG
- 4 – Efficiency – consolidate IT, Purchasing; Delaware Study – system doing well; UNCG above other schools re: faculty workload; consolidate Contracts & Grants; President Bowles wants to ensure that services provided at campuses are equitable. E.g., the same service a student receives at NCSU should mirror that received at Fayetteville State
- 5 – GA looking at Hate Crimes

**C. Purpose of SS is to support staff = SPA, Non-EPA & Non-EPA faculty**

Support with tangible & intangible benefits

Advocating to Senior Staff

Special Presentation – Dining Services

Dining Services Staff - <http://www.dineoncampus.com/UNCG/?cmd=theStaff>

Kevin Deans – District Manager for Chartwells Dining Services

Lilkeisha Smith – Marketing Director

Distributed [brochure](#)

Showed [slideshow](#)

Ex-officio Reports

Pat O’Rork – no report

Steve Honeycutt – working on current year budget cuts; no other new info

Scott Milman – Announcement of new Senator, Barbara Hemphill from Office of Economic Development to replace exiting Senator Joseph Andrews

Alan Bridge –

1. Oct 16 – B&G picnic; Benefits Fair same day – all vendors; door prizes available for those who attend fair & picnic; Dining Services providing dessert and beverages (paid for from vendor/fair fees) as well as reduced cost coupon (\$5) for The Spartan Restaurant
2. Chancellor priority – get faculty & staff enthused about sports
3. NC Flex Open Enrollment – now until October 30; free 10k AD&D policy now available; must sign up to receive. Reminder to also renew/adjust Flexible Spending Accounts if desired. More information about NC Flex open enrollment may be found on the website - [http://web.uncg.edu/hrs/Benefits/Flex\\_Open\\_Enrollment/](http://web.uncg.edu/hrs/Benefits/Flex_Open_Enrollment/)

4. [Adverse weather Policy](#) and website reminders; Only Chancellor can grant Administrative Leave for campus closing & only other special circumstances (i.e. recent Curry building closing and the employee effected – HRS verified with OSP that this was proper usage of Administrative Leave, but again, only Chancellor Brady can approve); Steve Sparks asked – if campus is closed, can non-essential employees still come to work; Alan Bridge – technically closed; many years ago campus closed & a student was attacked; check with your supervisor & Office of Safety/Police to see if you are allowed to open your building when campus is closed
5. H1N1 – Received memo from Linda Coleman in September that states management has authority to send an employee home who presents flu-like symptoms; Employee must use sick (or other) leave while out; If employee does not have enough sick, vacation, bonus, or compensation leave to cover, supervisor may advance leave days to that employee; no Administrative Leave is approved for this reason; There is a similar policy for EPA employees – contact Pat O’Rork’s office

#### Committee Reports

1. Karen Ward – Budget & Compensation – would like to arrange seminar w/ Bryan professors presenting on the economy as we see it today, state and US wide. Also plans for a possible one hour seminar on how the university budget works from conception to distribution. Committee plans to meet again next week.
2. Jeffrey Coleman – Campus Community Well-Being – working on a committee goal to provide staff access to computers
3. Brian Wilson – Staff Senate bulletin board has been placed in EUC near the information desk – appreciation goes out to Betty Betts from HRS for her assistance
4. Mark Coker – Service Committee – Assist in promoting Annual Book Drive and arrange collection of books, CD’s, and DVD’s in support of annual Animal Rescue and Foster (ARFP) program; Requests that Senator submit additional ideas to Mark Coker or Debbie Reynolds
5. Connie Uselman Professional and Personal Development (PPD) – report that 1<sup>st</sup> brown bag (Slow Foods) was a success; 40 participants out of 42 registered; Next Brown Bag Seminar is Oct 29 from 12:00-1:00 in Bryan 416 – topic is Fitness/Food: Facts and Fiction; November Seminar will be on on alternative medicine presented by Stacy Krim, date/time TBA; Request for ideas and speaker to be sent to Connie
6. Scott Milman – Elections Committee – preparing spring electronic elections; start marketing plan on why SS is important & why work with SS; Letter initiative from Chancellor Brady to include copy placed in personnel file
7. Stacey Kosciak – By-Laws Committee – Members will look at each school (UNC system) at constitution & by-laws; Stacy working on draft to submit to SS Executive Committee
8. Gay McDonald – Employee Recognition Committee – Requests that Senators participate in delivering Staff Star awards, meets monthly at Alumni House prior to delivery; Next delivery is scheduled for October 29. Contact Gay if you’re available to assist. 8 new “Stars” recognized for October to date; Mike Harris of Campus Weekly will list Stars in Campus People section; Plans to recognize monthly Stars also on the new SS bulletin board.

Other Announcements

Kevin Bullard – appreciates everyone’s involvement; continue to stay involved; if your primary job is too busy to keep up with senate roll, please inform your committee chair or Kevin

Stacy Kosciak – Blue & Gold Picnic reminder, October 16; Chancellor Brady to introduce new Athletic Director; shuttle tours to coliseum also included during picnic

Adjourn

Motion to adjourn meeting was made and seconded at 11:20

Minutes submitted by Gwenne Causey (for Jason Morris) October 12, 2009

Next Meeting: November 12, 2009, Virginia Dare Room – Alumni House