

JOINT SOCIAL WORK FIELD INSTRUCTION PROGRAM
North Carolina Agricultural and Technical State University
Department of Sociology and Social Work

The University of North Carolina at Greensboro
Department of Social Work

Final Student Evaluation Form – Spring Semester

Evaluation of the student's performance is an important part of professional development. Therefore, it is essential that the student participate in the evaluation process and indicate evidence of this participation by signing the evaluation form at the designated place.

Student's Name _____ Date _____

Faculty Liaison _____ Date _____

Agency (including Division/Unit): _____

Agency Address _____

City _____, State _____ Zip Code _____

Field Instructor(s): _____

Instructor's Phone Number _____

A. Rate the percentage of time spent by the student in the following social work practice methods.

	%
1. Work with individual clients (casework and one-to-one)	_____
2. Work with client groups (participating and/or conducting sessions with more than two members).	_____
3. Collaborative work with other disciplines and other agencies.	_____
4. Work with the community (community organizing, developing and locating community resources, social action projects).	_____
5. Research (collecting and evaluating social data)	_____
6. Training (developing and implementing programs or activities to develop or train others in a particular area or skill).	_____
7. Agency recordkeeping documentation.	_____
8. Administration	_____
9. Other _____	_____
Total	100%

Comments:

The following explanation may be helpful to you as you rate the student's performance.

- 0 Does Not Apply.** Please explain why the item does not apply to the practice experience. This should be done in narrative and attached to this form.
- 1 Unsatisfactory.** The student's performance is unsatisfactory. The student is unable to or does not complete assigned tasks which would demonstrate that the skill or knowledge is being acquired and integrated. Equivalent to a letter grade of "F".
- 2 Marginal.** The student needs much supervision and direction in order to complete the assigned tasks. Student's performance indicates uneven or inconsistent integration of knowledge. Equivalent to a letter grade of "D".
- 3 Satisfactory.** The student is able to complete assigned tasks and activities with an appropriate amount of supervision. The student's performance demonstrates that acquired knowledge is being integrated. Equivalent to a letter grade of "C".
- 4 Good.** The student is able to complete assigned tasks and activities with a minimum of supervision. The integration of knowledge and practice is accomplished with initiative and increasing self-direction. Equivalent to a letter grade of "B".
- 5 Exceptional.** The student exceeds all performance expectations, frequently taking the initiative in developing and completing tasks and activities with minimal or no supervision. Equivalent to a letter grade of "A".

B. List the principal items specified in the Student Learning Contract and rate achievement.

	Unsatisfactory	Marginal	Satisfactory	Good	Exceptional	Does Not Apply
1.						
2.						
3.						
4.						
5.						

COMMENTS:

Second Semester Evaluation

The evaluation for second semester should emphasize the performance and mastery of social work skills. This evaluation assumes attainment of an adequate first semester evaluation. The quality and quantity of performance should reflect the student's readiness for beginning practice.

Evaluate the student by circling the appropriate rating (()-5) after each item. See General Instructions for an explanation of the ratings.

I. Professional Behavior

Professional behavior reflects humanitarian and democratic ideals; dedication to service for the welfare of people; disciplined use of one's self; rational and perceptive use of knowledge about human social functioning; and responsibility to use the communicated knowledge, ideas, and feelings with an ethical framework.

	NA	U	M	S	G	E
1. Demonstrates appreciation of the value of planned social work intervention in improving individual and collective social welfare.	0	1	2	3	4	5
2. Demonstrates in supervisory conferences and participation in learning experiences a commitment to learning and professional development.	0	1	2	3	4	5
3. Demonstrates openness about feelings about diverse client systems with different value orientations.	0	1	2	3	4	5
4. Demonstrates commitment to viewing problems as occurring in the interaction between individuals and their social environment, as opposed to only in individuals.	0	1	2	3	4	5
5. Treats all persons professionally contacted with respect, as person of dignity and worth.	0	1	2	3	4	5
6. Exhibits developing identification with and commitment to professional social work.	0	1	2	3	4	5
7. Identifies and understands personal strengths and limitations as they relate to rendering service.	0	1	2	3	4	5
8. Demonstrates responsibility and initiative for one's own learning and performance	0	1	2	3	4	5
9. Participates in the evaluation of one's own ideas and performance.	0	1	2	3	4	5
10. Meets agency expectations with regard to punctuality for work and assignments.	0	1	2	3	4	5
11. Completes written assignments in a timely fashion.	0	1	2	3	4	5
12. Demonstrates responsibility for work coverage.	0	1	2	3	4	5
13. Prepares for regular (9weekly or bi-weekly) supervisory conferences with field instructor.	0	1	2	3	4	5
14. Participates actively in meetings related to the work of the agency.	0	1	2	3	4	5

	NA	U	M	S	G	E
15. Demonstrates respect for and protection of client confidentiality.	0	1	2	3	4	5

COMMENTS:

II. Relationship and Communication Skills

Interpersonal competency is a fundamental component of service or helping professions. This competency consists of demonstrated warmth, acceptance, and empathy. It includes sensitivity to overt and covert communication.

	NA	U	M	S	G	E
1. Expresses self clearly in verbal communications.	0	1	2	3	4	5
2. Presents written communications, including records, letters, and reports, in a clear and organized manner.	0	1	2	3	4	5
3. Demonstrates effective use of communication technology (telephone, computers, video equipment).	0	1	2	3	4	5
4. Creates an interpersonal, helping climate demonstrating warmth, acceptance, and rapport.	0	1	2	3	4	5
5. Integration of own values with skill in diverse relationship	0	1	2	3	4	5
6. Demonstrates an understanding of, or willingness to understand the client's world from his/her own perspective.	0	1	2	3	4	5
7. Mature use of the supervisory relationship, incorporating openness, honesty, assertiveness, learning, and dealing with authority.	0	1	2	3	4	5
8. Demonstrates the ability to assess and understand the social environmental context of practice.	0	1	2	3	4	5
9. Demonstrates an awareness of the impact of racism, sexism, and ethnocentrism on the person and society.	0	1	2	3	4	5
10. Appropriate termination of relationships.	0	1	2	3	4	5

COMMENTS:

III. Problem-Solving Skills

Problem-solving is an orderly process of helping people by gathering data, assessing with people what they want and need, and developing strategies for achieving goals.

NA U M S G E

1.	Makes accurate observation of problem situations.	0	1	2	3	4	5
2.	Gathers, organizes, and reports problem situation information.	0	1	2	3	4	5
3.	Assesses and interprets information on problem situations.	0	1	2	3	4	5
4.	Formulates clear intervention goals and plans with client systems.	0	1	2	3	4	5
5.	Participates in rational problem solving with client system.	0	1	2	3	4	5
6.	Participates in supporting and enhancing client system as well as modifying the client's problem environment.	0	1	2	3	4	5
7.	Participates in linking client systems to community resources through referrals.	0	1	2	3	4	5

COMMENTS:

IV. Work with Agency and Community Resources

Understanding roles, purposes, and functions of agencies and how they interact as one part of a network of resources for helping individuals, groups, and communities deliver appropriate human services.

		NA	U	M	S	G	E
1.	Demonstrates knowledge and understanding of community resources and is able to effectively use them for client's benefit.	0	1	2	3	4	5
2.	Demonstrates ability to participate in planning and coordination of activities with other agencies and resources.	0	1	2	3	4	5
3.	Demonstrates ability to apply social work problem-solving skills to assignments that involve interventions with multiple systems and institutions and their interaction with one another.	0	1	2	3	4	5

COMMENTS:

NA U M S G E

OVERALL PROGRESS/GROWTH

0 1 2 3 4 5

OVERALL PERFORMANCE

0 1 2 3 4 5

OVERALL COMMENTS:

Field Instructor's Signature _____ Date _____

I have read and discussed this evaluation with my field instructor and faculty liaison:

Student's Signature: _____ Date _____

To the Student: If you disagree with any aspect of this evaluation, please attach a statement indicating your area(s) of disagreement and the reason(s).