

Blackboard Wiki Tool

Blackboard's Wiki Tool allows the creation and editing of a wiki site within a Blackboard Course. All participants of a course can make a contribution to the site as a collaborative effort, or it can be restricted to select users or groups.

Creating a Wiki

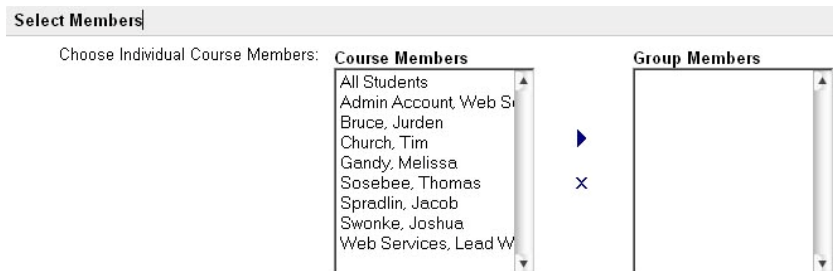
To set up a Wiki within a course, open the content area where the Wiki will be placed via the **Control Panel**.

On the **Add bar**, open the **drop-down menu** on the far right side of the screen. Choose **Wiki** from the list, and click the **Go** button.



This will bring up the **Create Wiki** page, on which all the options for the Wiki will be set.

In the **Wiki Information** section, type a name for the Wiki and provide a brief description in the boxes at the top.



The **Select Members** section allows individual Course Members to be given access to edit the Wiki. Highlight a name in the left column, and then click the arrow between the two columns (▶) to move the name over to the right column, or the cancel to remove names from the right column (✕). All names in the right column will have access to edit the Wiki.

Set desired options in the **Options** section, such as date restrictions for Members and Non-Members, how names will be displayed, whether or not to create a Gradebook entry, and text direction.

Using the Wiki

Editing a page

On each page within the Wiki, there is a toolbar on the right side with links for creating and editing a page.

To create a new page, click “new” under the **Page** heading.

Enter a name for the page in the top text box.

The larger textbox is for the content of the page, and contains its own toolbar for formatting text.



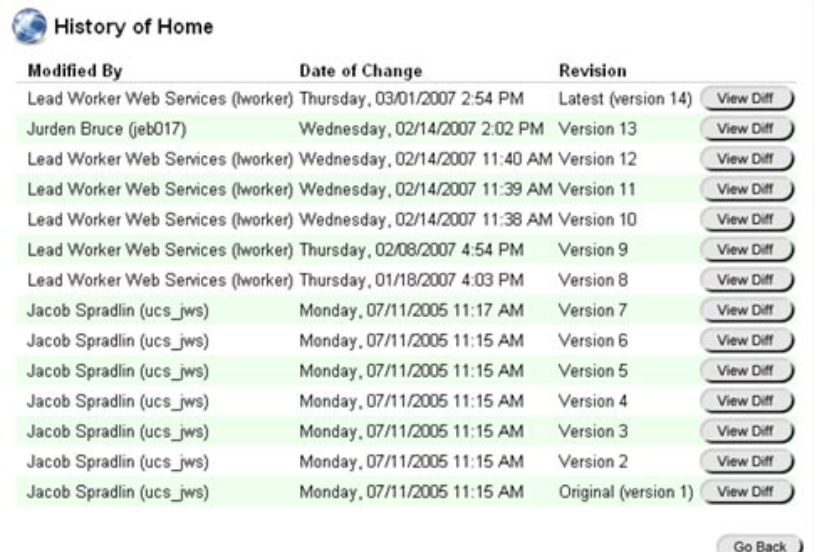
For a brief description of what each button does, place the cursor over the button and a tooltip will appear with the description.

The functions of this toolbar are very similar to that of any word processor – such as cut, paste, text style and size, bullet-points, indentation and more.

To **edit** a page that already exists, choose the “edit” link and the page can be edited.

To **delete** a page, navigate to the page within the wiki and choose “delete.”

The **history** of the page (showing who has made edits, when the edit was made and what was changed) can be viewed using the “history” link. To view the edits or revert back to an older version of the page, click the **View Diff** button to the right of the version in the list.



The screenshot shows the "History of Home" page. It has a title "History of Home" with a globe icon. Below the title is a table with three columns: "Modified By", "Date of Change", and "Revision". Each row represents a revision and includes a "View Diff" button on the right. The table shows 14 revisions, with the most recent being "Latest (version 14)" by "Lead Worker Web Services (tworker)" on Thursday, 03/01/2007 2:54 PM.

Modified By	Date of Change	Revision	
Lead Worker Web Services (tworker)	Thursday, 03/01/2007 2:54 PM	Latest (version 14)	View Diff
Jurden Bruce (jeb017)	Wednesday, 02/14/2007 2:02 PM	Version 13	View Diff
Lead Worker Web Services (tworker)	Wednesday, 02/14/2007 11:40 AM	Version 12	View Diff
Lead Worker Web Services (tworker)	Wednesday, 02/14/2007 11:39 AM	Version 11	View Diff
Lead Worker Web Services (tworker)	Wednesday, 02/14/2007 11:38 AM	Version 10	View Diff
Lead Worker Web Services (tworker)	Thursday, 02/08/2007 4:54 PM	Version 9	View Diff
Lead Worker Web Services (tworker)	Thursday, 01/18/2007 4:03 PM	Version 8	View Diff
Jacob Spradlin (ucs_jws)	Monday, 07/11/2005 11:17 AM	Version 7	View Diff
Jacob Spradlin (ucs_jws)	Monday, 07/11/2005 11:15 AM	Version 6	View Diff
Jacob Spradlin (ucs_jws)	Monday, 07/11/2005 11:15 AM	Version 5	View Diff
Jacob Spradlin (ucs_jws)	Monday, 07/11/2005 11:15 AM	Version 4	View Diff
Jacob Spradlin (ucs_jws)	Monday, 07/11/2005 11:15 AM	Version 3	View Diff
Jacob Spradlin (ucs_jws)	Monday, 07/11/2005 11:15 AM	Version 2	View Diff
Jacob Spradlin (ucs_jws)	Monday, 07/11/2005 11:15 AM	Original (version 1)	View Diff

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