

**MINUTES**  
**Subcommittee – Chancellor Search Committee**  
**Chancellor’s Board Room**  
**January 9, 2008**

Committee members present: Kate Barrett, Earlene Hardie-Cox (via teleconference), Stephen Hassenfelt, Louise Ivanov, Randall Kaplan, Charles Tedder, Jim Weeks, Suzanne Williams

Others in Attendance: Ann Lemmon, Sharlene O’Neil, Margaret Patton

The subcommittee meeting was called to order at 2:00 pm by Chairman Hassenfelt. He noted that he and Ms. Lemmon have already conducted preliminary telephone interviews with the firms to be interviewed, and checked references. Three executive search firms were interviewed. They were (first) Jerry Baker and Martin Baker of Baker and Associates, Shelly Storbeck of Storbeck/Pimentel & Associates (via teleconference), and Veronica Biggins of HNCL Search.

Each firm was allocated one hour to present information about their firm and their process for assisting in an executive search. They gave background information on their firm and experience, and spoke to issues regarding how they would recruit and develop a diverse pool of candidates, conduct original research, and work with the Chancellor Search Committee. After each presentation, the floor was open to questions and clarification on points that had been presented.

At the end of the interviews, Chairman Hassenfelt asked the committee members to consider the following points to assist in their discussion:

- The firm and type of searches conducted
- Experience of the individual
- Chemistry with the individual
- The firm’s process
- Leadership statement
- Sourcing of candidates
- Referencing
- Narrowing of pool
- Facilitation of process to get to candidates

The committee discussed each firm in relationship to the above points. Pros and cons were presented, and it was agreed that all three firms were capable of doing an excellent job. At the end of the discussion, a consensus was reached to make an offer to Shelly Storbeck of Storbeck/Pimental & Associates. Chairman Hassenfelt will contact her to arrange to meet her before making an offer.

Before closing the meeting, Chairman Hassenfelt brought up the issue of whether to video or audio the upcoming forums (on January 23 and 24.) Agreement was reached to just audiotape them. Sharlene O'Neil will investigate a company to do this.

The meeting was adjourned.

Respectfully submitted,

Margaret Patton, Administrative Assistant  
Chancellor Search Committee

**ADDENDUM**  
**January 14, 2008**

After Steve Hassenfelt met with Shelly Storbeck on January 12, it became apparent that her schedule would no longer allow her the available time to serve as the committee's executive search consultant. Because the subcommittee had agreed that Baker and Associates was equally competent, Steve Hassenfelt contacted the members of the subcommittee by email on January 14, 2008 to request approval to proceed to hire that firm instead. Baker and Associates has confirmed their intention to serve as the executive search firm.