UNIVERSITY OF NORTH CAROLINA

The University of North Carolina General Administration
BOG Position Reporting and Consultation Request

Institution: _____

Division/School/Department: _____

NOTE: *This form should be used to submit SHRA and EHRA positions with a salary budget of $70,000 or greater that require BOG reporting and consultation per Section 35.24 of the 2017 Appropriations Act. SAAO Tier I and Tier II positions (and IRPS positions for selected institutions) which also require GA classification approval should continue to be submitted on the standard "EHRA Designation Form" form. In these instances, the positions will be reviewed by GA HR for EHRA designation as well as provided to the BOG for consultation under the 2017 Appropriations Act.*

Proposed Employee Type:

☐ EHRA ☐ SHRA ☐ Temporary/Interim (NPE)

Proposed Position Information:

Proposed Title: _____

Proposed Working Title (if different): _____

Proposed Position Number: _____Proposed JCAT Code: _____

Proposed Salary Range: _____Proposed CUPA-HR Code: _____

Proposed Supervisor Name and Title: _____

SHRA Competency Level: _____ Funding Percentage: ____ State Funds ____ Non-State Funds

Total Budgeted Salary Amount: _____

Institutional Authorization:

Print Name: _____ Title: _____

Signature: _____Date: _____

Telephone: _____ Email: _____

Justification: Please add a brief description of proposed position that includes business need and primary purpose.

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Attach proposed organization chart to this document, and submit to: hrab@northcarolina.edu.
Questions: Keith Dupuis, Senior HR Consultant, (919) 843-5479, kedupuis@northcarolina.edu